

**Innovations Academy Board Minutes: 2/27/2024 @ 6:00 pm**

**Meeting location(s)**

Innovations Academy 5454 Ruffin Rd San Diego, CA 92123	636 Hillsborough St, Oakland, CA 94606	Public call in number 425-436-6381* Access code 1637013
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\*Members of the public need not state their names when entering the conference call. Call-in number is provided as a convenience to the public.

**Board Attendance**

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**Others in Attendance**

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**Agenda**

Topic	Minutes
➤ Call to order / roll call	Time / Date 6:05 p.m. 2/27/24 Stephen called meeting to order Roll Call Board in Attendance: 1. Stephen, Jen, Julia, Danielle  1. Absent: Faraz
➤ Approval of current agenda	<b>Approval of current agenda -</b> 1st motion - Motion made to approve the current agenda: Jen 2nd - Danielle <b>Vote:</b> Aye: Stephen, Julia, Jen, Danielle No: 0 Abstain: 0
➤ Approval of prior month meeting minutes ○ Dec. 11, 2023 Minutes	<b>Approval of past minutes -</b> Motion made to approve the prior meeting minutes: Julia Stoer 2nd- Stephen Rosen <b>Vote:</b> Aye: Stephen, Julia, Jen, Danielle No: 0 Abstain: 0
➤ Public comments (3 mins per person)	Naomi Dail: is on the phone line and announced herself. She is a parent of 3 IA students.
Financial Items Action Item: Second Interim Budget	<b>Approval of 2nd Interim Budget</b> Josh presented information about the 2nd interim. It is for the time period of July - Jan,

<p>Discussion Item:</p>	<p>SD Unified wants an update and this is the update we submit on a template that they require. It helps them know if we are approving a new budget or staying with the current budget and shares the numbers we are seeing at this time of year.</p> <p>The board will hear the information, the budget is an action item and then sent off to the district.</p> <p>Josh asked the members to take a look at page 14, column E and F Josh reviewed budget net, the next column are the actuals. In F, you can see that IA is running at a deficit. The final numbers are not known until the year progresses further. Josh noted that the budget was not changed. He drew attention to pages 16 and 17, attached to the same document. These are also the same numbers that they have already seen earlier in the year. Josh noted that we don't feel we need to change the budget at this time. We realize that we are running at a deficit, we understand that it is due to losing students early on in the year and facility/utility increases but we aren't going to change the budget at this time.</p> <p>Stephen asked if the budget had changed for facilities. Josh responded that the budget changed from preliminary to first interim. But the budget did not change from the first interim to the second interim.</p> <p>Motion to approve the second interim budget made by Stephen Roseen  2nd: Jen  <b>Vote:</b> Roll Call  Aye: Stephen, Jen, Julia, Danielle  No:0  Abstain: 0</p>
<p>Director Items</p> <p>Action:Marketing and Outreach (see board docs)  (Christine and Stephen)</p>	<p><u>Action Item: Marketing and Outreach</u>  <b>Discussion:</b>  Christine reviewed the actions taken so far and noted that she has begun to look into several options for marketing. She has placed a ½ page ad in SD Family Magazine, she has acquired a spot in the Clairmont SD DMV for a 30 second promotional video and she has been</p>

<p>Reminder: Conflict of Interest All board members must submit their Form 700 COI by March 31, 2024. This is a check in to make sure we are on track.</p> <p>Procopio Certificate of Brown Act Training. All board members completed this training. Please send your certificate to Christine.</p> <p>LCAP mid year report(board packet)</p> <p>SARC presentation(board packet)</p> <p>District Site Visit Update The site visit was held on Feb 13th. Stephen and Julia represented the board. They will share information.</p>	<p>interviewing marketing companies.</p> <p>Stephen feels we need a strong campaign to market since we want to improve retention and attract new students. He presented a plan from AIM that he felt was comprehensive.</p> <p>Christine and Stephen differed in opinions about which company to utilize and about the campaign design and type of work needed. The board decided not to take action at this time but to instead hold this discussion for further elaboration at the March board meeting.</p> <p>Discussion: Christine reminded all board members to complete the Form 700 which is due end of March.</p> <p>Discussion: Christine asked the board members to send her their certificates from this training. Jen asked about how to take the training and Julia shared a link for an upcoming training.</p> <p>Discussion: Mid Year LCAP Report Christine explained the new midyear LCAP report. She shared the document itself with an explanation about the goal monitoring and financial progress made on goals.</p> <p>Discussion: SARC The SARC is the School Accountability Report Card. It is submitted each year. It is public facing and has information about our school. All schools submit a SARC.</p> <p>Discussion: Site Visit Julia and Stephen read their notes from the meeting with the district and Christine shared that they were working on updating items with the district and making corrections as needed.</p>
<p>Other (Stephen Rosen) Security Proposal Revision, follow up</p>	<p>Stephen went back to the security company presented at a former meeting and had them</p>

<p>(see board packet)</p>	<p>revise their proposal to decrease their number of cameras. . In this proposal there is no ongoing subscription requirement. 90 days of storage is included.</p> <p>Danielle asked for competitive quotes as the board has not received any other quotes yet for security cameras. Stephen mentioned that the difficulty with that would be the amount of time that was invested by this company was substantial. Danielle wondered if the insurance company has any recommendations. Stephen said that the insurance company no longer offers discounts for having cameras. He had reached out to them. Cameras are preventative safety, protection and liability.</p> <p>Christine expressed that her opinion is that cameras are not necessary, though it might be nice to have one cover the parking lots and the front door.. Julia felt that one camera on the front door would be sufficient. Jen expressed that a camera network would be important, that 91K is high in a tight budget year, that we should get more quotes, that Jen would rather spend money on something that would protect students.</p> <p>The board members agreed to look at possible cameras that could be eliminated from the plan. Stephen recommended that all board members review the proposal and send Stephen their must-haves so he can have speak with the company and possibly have the proposal redone and get other quotes as necessary.</p> <p>No action was taken at this time</p>
<p>➤ Next board meeting</p>	<p>Danielle has a potential board member who is a child psychologist and could come for a meet and greet at the next meeting. She has a constraint about time with board meetings. She could not get to our meeting until 6:30. Would the board be okay with changing the time? It was asked if the potential member could come on another day of the week earlier.</p> <p>Danielle will check to see if that is for all</p>

	weekdays or just Tuesday.
o Confirm date of next meeting	March 11th which is a Monday. We will present more information on marketing proposals.
o Identify possible agenda items for next meeting	-Review the complaint procedures -ask legal team is there any leeway to board members attending via telephonically -Feb- discuss cameras and security -final audit not in draft form? Also get Stephen feedback about cameras.
Meeting adjourned	8:00 p.m.

The foregoing minutes were approved by the Board of Directors of Innovations Academy on \_\_\_\_\_.

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Secretary

Please contact Innovations Academy Board @ [Board@InnovationsAcademy.org](mailto:Board@InnovationsAcademy.org) if you require special assistance or a listening device to attend the Board Meeting. Requests must be made 48 hours in advance.

1. TELECONFERENCE MEETINGS. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:
  - At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the boundaries of the State of California;
  - All votes taken during a teleconference meeting shall be by roll call;
  - If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;
  - All locations where a member of the Board of Directors constituting the quorum participates in a meeting via teleconference must be fully accessible to members of the public and shall be listed on the agenda;
  - Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board of Directors directly at each teleconference location; and
  - The agenda shall indicate that members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
  - The Brown Act prohibits requiring members of the public, to provide their names as a condition of attendance at the meeting; however, those wishing to speak may be required to identify themselves.