

Innovations Academy Board Agenda: 8/24/21 @ 6:00 pm

Meeting location(s)

Innovations Academy 5454 Ruffin Rd San Diego, CA 92123	5519 McMillan Street Oakland, CA 94618	Public call in number 605-313-4802* Access code 151642
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*Members of the public need not state their names when entering the conference call.

MEETING LOGISTICS On March 17, 2020, Governor Newsom issued Executive Order N29-20 related to the COVID-19 pandemic. The Executive Order allows state bodies covered by the Brown Act to hold public meetings via teleconferencing.

The public is encouraged to participate in the meeting telephonically by dialing the conference line listed above and may submit written comments for prior consideration to the board. Comments can be submitted to board@innovationsacademy.org Public comment on the day of the meeting can also be given during the “Public Comment” section of the meeting agenda.

Board Attendance

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Others in Attendance

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Agenda

Topic	Minutes
➤ Call to order / roll call	Time / Date Board in Attendance: 1. Other Present: 1.
➤ Approval of current agenda	Vote to approve current agenda - 1st motion - 2nd motion- Vote: Approved by:
➤ Approval of prior month meeting minutes from three prior meetings Board Minutes 6/8/21 Board Minutes 6/15/21 Board Minutes 6/22/21	Vote to approve past minutes - 1st motion- 2nd motion- Vote: Approved by:
➤ Public comments (3 mins per person)	
○ Teacher briefing (new teacher introduction)	

<ul style="list-style-type: none"> ○ Director update (Christine) <ul style="list-style-type: none"> ✓ School Reopening (enrollment numbers, playground development timeline, mask requirements shared with parents) 	<u>Item – Director Update</u> Discussion: ➤
➤ Action item: Policies <ul style="list-style-type: none"> ○ Unaudited Actuals (see summary) ○ ESSER III plan approval ○ Independent Study Policies (1: for 5 day students needing IS and 2: for our 3day and HLC students) New policies are AB 130 compliant 	Vote:Unaudited Actuals - 1st motion- 2nd motion- Vote: Approved by: Vote: ESSER 3 Plan 1st motion- 2nd motion- Vote: Approved by: Vote Independent Study Policy - 1st motion- 2nd motion- Vote: Approved by:
➤ Discussion items	
<ul style="list-style-type: none"> ● Board Terms ● Board Retreat 	
➤ Next board meeting	
○ Confirm date of next meeting	
○ Identify agenda items for next meeting	➤
Meeting adjourned	

The foregoing minutes were approved by the Board of Directors of Innovations Academy on _____.

Secretary

Please contact Innovations Academy Board @ Board@InnovationsAcademy.org if you require special assistance or a listening device to attend the Board Meeting. Requests must be made 48 hours in advance.

1. TELECONFERENCE MEETINGS. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:

- At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the boundaries of the State of California;
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Innovations Academy Board Minutes: June 8, 2021 @ 6:00 pm

Meeting location(s)

Innovations Academy 5454 Ruffin Rd San Diego, CA 92123	5519 McMillan Street Oakland, CA 94618	Public call in number 605-313-4802* Access code 151642#
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Board Attendance

Nate Cooper	Stephen Rosen	Cassidy Platt				
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Others in Attendance

Christine Kuglen	Ali Kolb	MaryAnne Hawk				
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Agenda

Topic	Minutes
➤ Call to order / roll call	Time / Date 6/8/21 at 6:03 Roll Call Board Attendance: Nate Cooper, Stephen Rosen, Cassidy Platt Absent Board Members: Faraz Sharafi, Danielle Strachman
➤ Approval of current agenda	Vote to approve current agenda - 1st motion - Stephen Rosen 2nd motion- Nate Cooper Vote- Ayes: Nate Cooper, Stephen Rosen, Cassidy Platt Nays: 0 Abstain: 0
➤ Public Hearing for input on the Innovations Academy 19-20 LCAP Update 20-21 LCP 21-24 New Draft LCAP	<ul style="list-style-type: none"> Christine reviewed the 5 goals and actions attached to those goals from the 19-20 school year. She shared that the actions from the LCAP were taken from August to March. Some of the data, especially the test scores, were unavailable, which hindered the school’s ability to measure the impact of those actions. The LCP was reviewed, with highlights

	<p>being that we were open, used funds for disinfection, partitions and other health mitigation strategies. Additionally, academic interventions included distance learning teachers, additional software and devices.</p> <ul style="list-style-type: none"> ● The new draft of the LCAP was reviewed. Goals and actions were discussed. The five goals are similar though more intentional. Actions such as targeted intervention of tutoring and extra support, plus summer learning were included. A salary increase, to attract and maintain staff, was an important addition this year.
➤ Public comments (3 mins per person)	<p>Nate asked for public comments:</p> <ul style="list-style-type: none"> ● Mary Ann, parent: will email in comments in the next few days, is disappointed Faraz is not on the call, mentioned that the LCAP needs to be posted on the website under the LCAP tab. ● No comments were sent in via email. ● Christine mentioned that the LCAP draft was shared with all IA families welcoming them for comments the previous Saturday.
➤ Next board meeting	
○ Confirm date of next meeting	June 15, 2021
○ Identify agenda items for next meeting	<ul style="list-style-type: none"> ➤ Preliminary Budget ➤ LCAP approval
Meeting adjourned	- Adjourned 6:32 p.m.

The foregoing minutes were approved by the Board of Directors of Innovations Academy on 6/15/21.

Secretary

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Innovations Academy Board Agenda: June 15, 2021 @ 6:00 pm

Meeting location(s)

Innovations Academy 5454 Ruffin Rd San Diego, CA 92123	5519 McMillan Street Oakland, CA 94618	Public call in number 605-313-4802* Access code 151642
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Board Attendance

Faraz Sharafi	Danielle Strachman	Stephen Rosen	Cassidy Platt			
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Others in Attendance

Christine Kuglen, Director	Ali Kolb, IA Staff	Tony Spitzberg, IA Staff	Joshua Eng, CSMC			
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Agenda

Topic	Minutes
➤ Call to order / roll call	Time / Date 6/15/21 6:04 Board in Attendance: Roll Call Danielle Strachman, Stephen Rosen, Faraz Sharafi, Cassidy Platt Absent Nate Cooper Other Present: 1. Tony, Ali, Christine, Josh Eng
➤ Approval of current agenda	Vote to approve current agenda - 1st motion - Steve Rosen 2nd motion- Faraz Sharafi Roll Call Vote: Approved by Steve, Faraz, Cassidy, Danielle Ayes: 4 Nays: 0 Abstain: 0
➤ Approval of prior month meeting minutes May 25, 2021 June 8, 2021	Vote to approve May minutes - 1st motion- Cassidy Platt 2nd motion- Steve Rosen Roll Call Vote: Danielle, Steve, Cassidy Ayes: 4 Nays: 0 Abstain: Faraz wasn't in attendance at that meeting.

	<p>Vote to approve June minutes - Vote could not be taken because only two of the board members were present at that meeting. Meeting minutes approval moved to future meeting.</p>
➤ Public comments (3 mins per person)	no public comments
<p>➤ Action item: Policies Approval of 2019-20 LCAP update and 2020-21 LCP Annual Update and 2021-22 Budget Overview for Parents</p> <p>Approval of 2021-22 LCAP</p> <p>Approval of 2021 Federal Addendum</p>	<p>Christine states that no changes were submitted. Christine had directly solicited information from a parent that had attended the June 8th meeting but she said she had not had a chance to look at it and to move ahead.</p> <p>Vote to approve 2019 LCAP/2020LCP Updates and Budget Overview - 1st motion- Steve Rosen 2nd motion- Danielle Strachman Aye votes: Danielle, Steve, Faraz, Cassidy Ayes: 4 Nays: 0 Abstain: 0 Christine states that no suggestions, comments or concerns were submitted at the last meeting or in the subsequent week. Faraz asked about parent input overall. Christine shared that LCAP meetings were held. Parent input was taken and used to develop the action items. Christine shared that numerous meetings were held and surveys were taken from which information was gathered to create the actions. Christine solicited information directly from the most involved parent over the past week but she did not have any.</p> <p>Vote to approve 2021 LCAP - 1st motion- Steve Rosen 2nd motion- Faraz Sharafi Aye Votes: Danielle, Steve, Faraz, Cassidy Ayes:4 Nays: 0 Abstain: 0 Vote to approve 2021 Federal Addendum- 1st motion- Steve Rosen 2nd motion- Danielle Strachman Aye Votes: Danielle, Steve, Faraz, Cassidy Ayes: 4 Nays: 0 Abstain: 0</p>
Budget Action Items(CSMC)	<p>Josh refers to page 132 in board packet and reviewed estimated actuals, \$128,00 surplus subject to change, our ending balance increased from the previous year. Expecting surplus at end of year. Reviewed proposed budget based on a conservative estimate of our enrollment. Josh addressed questions about enrollment forecast and the impact of the COVID-19 additional funds</p>

Approval of 2021-22 Preliminary Budget	for the future. Josh was asked why salaries are 20% higher but income is 10% higher. Josh noted that we have a salary increase based on the new scale and that additional funds were added for summer school STRS.
Approval of 2020-21 and 2021-22 EPA Expenditures	Discussion Vote to approve 21-22 Prelim Budget- 1st motion- Steve Rosen 2nd motion- Faraz Sharafi Roll Call Vote: Steve, Faraz, Cassidy, Danielle Ayes: 4 Nays: 0 Abstain: 0 Vote to approve 20-22 EPA Expenditures- 1st motion- Steve Rosen 2nd motion- Danielle Strachman Aye Votes: Danielle, Steve, Faraz, Cassidy Ayes: 4 Nays: 0 Abstain: 0
Approval of 2021-22 Consolidated Application	In order to get title funds the Conapp must be authorized by the board. This document expressed that we want to apply for Title funds. Faraz asked about consequences for the funds. Josh responded that there is additional work to make sure we are following the requirements, but that. CSMC supports IA administration to manage those requirements. Vote to approve ConApp - 1st motion-Faraz Sharafi 2nd motion- Danielle Strachman Aye Votes: Danielle, Steve, Faraz, Cassidy Ayes: 4 Nays: 0 Abstain:0
➤ Next board meeting	
○ Set/Confirm date of next meeting	6/22/21 12 noon
○ Identify agenda items for next meeting	➤ Action Item: Declaration of Need from the California Commission on Teacher Credentialing. ➤
Meeting adjourned	6:36 p.m.

The foregoing minutes were approved by the Board of Directors of Innovations Academy on

_____.

_____(Board Secretary)

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Innovations Academy Board Minutes: June 22, 2021@ 12:00 noon

Meeting location(s)

Innovations Academy 5454 Ruffin Rd San Diego, CA 92123	5519 McMillan Street Oakland, CA 94618	Public call in number 605-313-4802* Access code 151642
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*Members of the public need not state their names when entering the conference call. Call-in number is provided as a convenience to the public

Board Attendance

Danielle Strachman	Stephen Rosen	Faraz Sharafi				
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Others in Attendance

Christine Kuglen						
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Agenda

Topic	Minutes
➤ Call to order / roll call	Call to order 6/22/21 @ 12:05 p.m Quorum established Board Attendance Roll Call Taken: Present: Stephen Rosen, Faraz Sharafi and Danielle Strachman Absent: Nate Cooper and Cassidy Platt
➤ Approval of current agenda	Vote to approve current agenda - 1st motion - Stephen Rosen 2nd motion- Danielle Strachman Roll Call Vote: Ayes: Stephen Rosen, Danielle Strachman, Faraz Sharafi Ayes: 3 Nays: 0 Abstain 0
➤ Public comments (3 mins per person)	None
○ Action Items Approve the Declaration of Need (DON) for the California Commission on Teacher Credentialing waivers to be used as needed during the school year.	Vote to approve the Declaration of Need - 1st motion - Faraz Sharafi 2nd motion- Danielle Strachman Roll Call Vote: Ayes: Stephen Rosen, Danielle Strachman, Faraz Sharafi Ayes: 3 Nays: 0 Abstain: 0
➤ Next board meeting	date TBD
○ Confirm date of next meeting	
Meeting adjourned	12:15

The foregoing minutes were approved by the Board of Directors of Innovations Academy

on _____

Director Update
Board Meeting 8/24/21

Enrollment Numbers

We are currently at near full capacity with waitlists of over 35 for each grade level (with the exception of 8th grade). Enrollment is the most fluid we have ever seen it, meaning the waitlists have shifted significantly as has enrollment over the past month more than we have ever seen. Applications are still being filled out, ex-Innovations students who decided to go to their neighborhood school are asking to return, families are deciding to move out of state last minute. It appears that another contributing factor to the enrollment/registration process activity is that parents are still nervous about in person classes- some parents do NOT want their child to wear a mask while others want everyone to be masked, or double-masked at all times. I think we can expect an unpredictable, unusual year.

Grade Level 5-day program	Current Enrollment
K	40
1st	52
2 nd	52
3 rd	52
4 th	52
5 th	52
6 th	52
7 th	52
8 th	48
HLC	53
TOTALS	505

Playground Development

Over the summer we began work with Suzanne Anderson of Recreation Republic (recrepublic.com) who is a playground designer. She designed both the Encinitas Community Park and the Waterfront Park in downtown. Due to material shortages, shipping challenges and labor issues, it has been difficult to move forward on the playground and I have shifted our plans to accommodate those challenges. We will still be waiting for the Wallholla (see below) for the spot alongside the lunch court, but delays leave us with an undetermined timeline for that structure which comes from Europe. Suzanne has found one play structure that could possibly be delivered on a 4-week timeline.



Wallholla, delayed but still planned



Dome Structure available now

Mask Requirements (shared with parents Aug 12, 2021)

MASKING

These are tough times. They are tough because life is challenging even without our current situation and there are many issues we are facing as a society. It is also tough because we are at odds with each other in so many ways. There has always been disagreement as there should be, but now I see disagreement turning into conflict, accusation and insult. People no longer seem okay with the fact that we are unique individuals with our unique perspectives and experiences nor that we have a right to think and act differently than others without being demonized. Beyond even that, I am disheartened with the leadership in our city, our state and our country. Terrible decisions have been made poorly and confusion is rampant.

That said, earlier in the summer, the state decided to place a mask mandate in schools with strict enforcement. Within hours they made a drastic turn around and placed the “decision” of enforcement of their regulation on individual schools. My passion is education, not law enforcement or epidemiology and though I appreciate local control, this isn't “giving local control.” This mandate is not a recommendation, it is a mandate. In our currently declared “state of emergency” it carries a lot of force. Last year I saw the impact of the COVID response on children: academically, relationally, spiritually and developmentally.

So, what does this mean at IA? We will be fulfilling our charter goal of providing a learning atmosphere in which students are treated with dignity and respect as they work through academic challenges while supported by loving adults. Our mission of powerfully creating our lives through self-expression, compassionate connection and purposeful learning will be fully in place. As a public charter school we are required to comply with the [state MANDATE mask requirement](#). Students will come to school with masks. Please read [the text](#) of the mandate so that you can be informed prior to calling me with questions. The mandate has information about indoor and outdoor mask wearing and exemptions. If you believe your child qualifies for one of the exemptions allowing them to wear a shield, please contact me (619-379-9275 Christine’s cell) and we can determine next steps. Please note we have students/teachers that meet the exemptions who will not be masking but will be wearing shields instead.

I am looking forward to helping your children and our teachers experience another creative year of learning.

Thank you for trusting us to make the best decisions for your children and our community. Last year, IA had zero incidences of COVID transmission thanks to our procedures and your cooperation.

Extended Care Program

Our Extended Care contractor, Outpost, decided to leave the school aftercare program scene mid-year last year. We could not find an affordable alternative for our parents so we are taking on this responsibility this year. Our teachers will be given the opportunity to earn extra funds and we will hire additional staff as needed.

Innovations Academy
2020-21 Unaudited Actuals
8/24/2021

The 2020-21 Unaudited Actuals are the fiscal yearend financial for the school from the period of July 1, 2020 – June 30, 2021. This is submitted to the authorizing district and will eventually be reviewed and audited by the school's independent auditor.

See attached report labeled "37683380118083" (Schools CDS code) for Unaudited Actual Report being sent to the district

Please see line item "C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES"; this is how the school did financially for the year. A positive unrestricted balance of \$569,548.05 and a negative restricted balance of <\$245,019.46>, for a total of positive balance of \$324,528.59. Restricted balances are items that relate to restricted revenues i.e. SPED revenues to SPED students and expense.

Please see line item "F.1.Beginning Fund Balance/Net Position":

"a. As of July 1": This is the beginning balance where the school started for the year, a total of \$2,554,442.81

"2. Ending Fund Balance/Net Position, June 30 (E+F1c)": This is the new balance including the beginning balance of \$2,554,442.81 along with 2020-21 year end balance of \$324,528.59, producing a new total of \$2,878,971.40.

Please see line item "G. ASSETS 1. Cash (In County Treasury and In Bank)": The school and \$1,557,329.40 and \$781,574.00 respectively in cash for a total of \$2,338,903.4 in cash as of June 30, 2021.

Please see "I. LIABILITIES 6. TOTAL LIABILTIES". As of 6/30/2021 the school owed or was on the hook for \$392,410 in liabilities.

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**
July 1, 2020 to June 30, 2021

CHARTER SCHOOL CERTIFICATION

Charter School Name: Innovations Academy
CDS #: InnovationsUnauditedActuals
Charter Approving Entity: San Diego Unified
County: San Diego
Charter #: 1024

NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

<u>For County Fiscal Contact:</u>	<u>For Approving Entity:</u>	<u>For Charter School:</u>
<u>Roxanna Travers</u> Name	<u>Theresa Goody</u> Name	<u>Josh Eng</u> Name
<u>Accounting and Data Support Specialist</u> Title	<u>Senior Financial Accountant</u> Title	<u>Regional School Business Manager</u> Title
<u>858-295-6700</u> Telephone	<u>619-725-7590</u> Telephone	<u>951-526-1920</u> Telephone
<u>roxanna.travers@sdcoe.net</u> Email address	<u>tgoody@sandi.net</u> Email address	<u>jeng@csmci.com</u> Email address

To the entity that approved the charter school:

(X) 2020-21 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 42100(b).

Signed: _____ Date: _____
Charter School Official
(Original signature required)

Printed Name: _____ Title: _____

To the County Superintendent of Schools:

(X) 2020-21 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 42100(a).

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Printed Name: _____ Title: _____

To the Superintendent of Public Instruction:

(X) 2020-21 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 42100(a).

Signed: _____ Date: _____
County Superintendent/Designee
(Original signature required)

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2020 to June 30, 2021

Charter School Name: Innovations Academy
CDS #: InnovationsUnauditedActuals
Charter Approving Entity: San Diego Unified
County: San Diego
Charter #: 1024

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

- ☒ **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 7438, 9400-9489, 9660-9669, 9796, and 9797)
☐ **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
A. REVENUES				
1. LCFF Sources				
State Aid - Current Year	8011	553,216.00		553,216.00
Education Protection Account State Aid - Current Year	8012	78,700.00		78,700.00
State Aid - Prior Years	8019	(6,361.00)		(6,361.00)
Transfers to Charter Schools in Lieu of Property Taxes	8096	2,766,722.00		2,766,722.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		3,392,277.00	0.00	3,392,277.00
2. Federal Revenues (see NOTE in Section L)				
No Child Left Behind/Every Student Succeeds Act	8290		53,868.00	53,868.00
Special Education - Federal	8181, 8182		50,921.00	50,921.00
Child Nutrition - Federal	8220			0.00
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299		283,509.15	283,509.15
Total, Federal Revenues		0.00	388,298.15	388,298.15
3. Other State Revenues				
Special Education - State	StateRevSE		266,600.00	266,600.00
All Other State Revenues	StateRevAO	97,929.02	66,765.72	164,694.74
Total, Other State Revenues		97,929.02	333,365.72	431,294.74
4. Other Local Revenues				
All Other Local Revenues	LocalRevAO	61,156.63		61,156.63
Total, Local Revenues		61,156.63	0.00	61,156.63
5. TOTAL REVENUES		3,551,362.65	721,663.87	4,273,026.52
B. EXPENDITURES (see NOTE in Section L)				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	1,216,666.63	183,592.39	1,400,259.02
Certificated Pupil Support Salaries	1200	9,178.50	51,685.77	60,864.27
Certificated Supervisors' and Administrators' Salaries	1300	248,271.94	12,932.14	261,204.08
Other Certificated Salaries	1900		38,295.60	38,295.60
Total, Certificated Salaries		1,474,117.07	286,505.90	1,760,622.97
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	299,236.61	42,856.48	342,093.09
Noncertificated Support Salaries	2200	101,257.16	76,112.45	177,369.61
Noncertificated Supervisors' and Administrators' Salaries	2300	21,000.00		21,000.00
Clerical, Technical and Office Salaries	2400	88,164.17	54,315.16	142,479.33
Other Noncertificated Salaries	2900			0.00
Total, Noncertificated Salaries		509,657.94	173,284.09	682,942.03

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2020 to June 30, 2021

Charter School Name: Innovations Academy

CDS #: InnovationsUnauditedActuals

Description	Object Code	Unrestricted	Restricted	Total
3. Employee Benefits				
STRS	3101-3102	234,693.78	42,055.73	276,749.51
PERS	3201-3202			0.00
OASDI / Medicare / Alternative	3301-3302	60,086.16	17,145.91	77,232.07
Health and Welfare Benefits	3401-3402	250,010.00	5,124.30	255,134.30
Unemployment Insurance	3501-3502	9,127.39	2,170.82	11,298.21
Workers' Compensation Insurance	3601-3602	10,241.20		10,241.20
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902			0.00
Total, Employee Benefits		564,158.53	66,496.76	630,655.29
4. Books and Supplies				
Approved Textbooks and Core Curricula Materials	4100		7,035.11	7,035.11
Books and Other Reference Materials	4200		10,340.85	10,340.85
Materials and Supplies	4300	51,168.81	35,626.89	86,795.70
Noncapitalized Equipment	4400	81,041.14	88,192.01	169,233.15
Food	4700			0.00
Total, Books and Supplies		132,209.95	141,194.86	273,404.81
5. Services and Other Operating Expenditures				
Subagreements for Services	5100	2,472.00		2,472.00
Travel and Conferences	5200	1,034.98	18,559.48	19,594.46
Dues and Memberships	5300	2,942.88		2,942.88
Insurance	5400	33,204.77		33,204.77
Operations and Housekeeping Services	5500	122,507.00	511.51	123,018.51
Rentals, Leases, Repairs, and Noncap. Improvements	5600	20,345.98	8,429.61	28,775.59
Transfers of Direct Costs	5700-5799	(206,000.00)	206,000.00	0.00
Professional/Consulting Services and Operating Expend.	5800	254,738.06	54,163.64	308,901.70
Communications	5900	42,470.48	100.48	42,570.96
Total, Services and Other Operating Expenditures		273,716.15	287,764.72	561,480.87
6. Capital Outlay				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Depreciation Expense (accrual basis only)	6900	39,391.96		39,391.96
Total, Capital Outlay		39,391.96	0.00	39,391.96
7. Other Outgo				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399	(11,437.00)	11,437.00	0.00
Debt Service:				
Interest	7438			0.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		(11,437.00)	11,437.00	0.00
8. TOTAL EXPENDITURES		2,981,814.60	966,683.33	3,948,497.93

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2020 to June 30, 2021

Charter School Name: Innovations Academy

CDS #: InnovationsUnauditedActuals

Description	Object Code	Unrestricted	Restricted	Total
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		569,548.05	(245,019.46)	324,528.59
D. OTHER FINANCING SOURCES / USES				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(230,173.73)	230,173.73	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(230,173.73)	230,173.73	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)		339,374.32	(14,845.73)	324,528.59
F. FUND BALANCE / NET POSITION				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	2,539,597.08	14,845.73	2,554,442.81
b. Adjustments/Restatements	9793, 9795			0.00
c. Adjusted Beginning Fund Balance /Net Position		2,539,597.08	14,845.73	2,554,442.81
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		2,878,971.40	0.00	2,878,971.40
Components of Ending Fund Balance (Modified Accrual Basis only)				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
3. Components of Ending Net Position (Accrual Basis only)				
a. Net Investment in Capital Assets	9796	163,050.00		163,050.00
b. Restricted Net Position	9797			0.00
c. Unrestricted Net Position	9790A	2,715,921.40	0.00	2,715,921.40

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2020 to June 30, 2021

Charter School Name: Innovations Academy

CDS #: InnovationsUnauditedActuals

Description	Object Code	Unrestricted	Restricted	Total
G. ASSETS				
1. Cash				
In County Treasury	9110	1,557,329.40		1,557,329.40
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	781,574.00		781,574.00
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200			0.00
4. Due from Grantor Governments	9290	722,324.00		722,324.00
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330	47,104.00		47,104.00
7. Other Current Assets	9340			0.00
8. Capital Assets (accrual basis only)	9400-9489	163,050.00		163,050.00
9. TOTAL ASSETS		3,271,381.40	0.00	3,271,381.40
H. DEFERRED OUTFLOWS OF RESOURCES				
1. Deferred Outflows of Resources	9490			0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
I. LIABILITIES				
1. Accounts Payable	9500	78,551.00		78,551.00
2. Due to Grantor Governments	9590	91,698.00		91,698.00
3. Current Loans	9640			0.00
4. Unearned Revenue	9650	222,161.00		222,161.00
5. Long-Term Liabilities (accrual basis only)	9660-9669			0.00
6. TOTAL LIABILITIES		392,410.00	0.00	392,410.00
J. DEFERRED INFLOWS OF RESOURCES				
1. Deferred Inflows of Resources	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
K. FUND BALANCE /NET POSITION				
Ending Fund Balance /Net Position, June 30 (G9 + H2) - (I6 + J2) (must agree with Line F2)		2,878,971.40	0.00	2,878,971.40

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2020 to June 30, 2021**

Charter School Name: Innovations Academy

CDS #: InnovationsUnauditedActuals

L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:

1. Federal Revenue Used for Capital Outlay and Debt Service

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. <u>NONE</u>	\$		0.00
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

2. Community Services Expenditures

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries	1000-1999 0.00
b. Noncertificated Salaries	2000-2999 0.00
c. Employee Benefits	3000-3999 0.00
d. Books and Supplies	4000-4999 0.00
e. Services and Other Operating Expenditures	5000-5999 0.00
TOTAL COMMUNITY SERVICES EXPENDITURES	0.00

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2020 to June 30, 2021

Charter School Name: Innovations Academy

CDS #: InnovationsUnauditedActuals

3. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:

Results of this calculation will be used for comparison with 2019-20 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2022-23.

a. Total Expenditures (B8)	3,948,497.93
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	388,298.15
c. Subtotal of State & Local Expenditures [a minus b]	3,560,199.78
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total]	39,391.96
TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE [c minus d minus e]	\$ 3,520,807.82



Innovations Academy

Board Policy #:
Adopted/Ratified: 8/24/2021
Revision Date:

INDEPENDENT STUDY POLICY **FOR NON-CLASSROOM BASED PROGRAM STUDENTS**

Innovations Academy (the “Charter School”) may offer independent study to meet the educational needs of pupils enrolled in the Charter School. Independent study is an optional educational alternative in which no pupil may be required to participate and is designed to teach the knowledge and skills of the core curriculum. This Policy applies to pupils enrolled in Charter School’s Home-Learner Community Program (“HLC”) and 3-Day independent study program. The Charter School shall provide appropriate existing services and resources to enable pupils to complete their independent study successfully. The following written policies have been adopted by the Charter School Board of Directors for implementation at the Charter School:

1. For pupils in all grade levels who participate in the HLC or 3-day independent study programs, the maximum length of time that may elapse between the time an assignment is made and the date by which the pupil must complete the assigned work shall be **forty (40) school days**.
2. The Executive Director or designee shall conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study upon the following triggers:
 - a. When any pupil fails to complete **80% of assignments** during any period of **forty (40) school days**. Upon the second occurrence of a student’s failure to complete the proscribed percentage of assignments, parent will receive a letter of warning. Upon the third occurrence, the student may be recommended for involuntary removal from the Charter School, pursuant to the state law and the Charter School involuntary removal procedures.
 - b. In the event Student’s educational progress falls below satisfactory levels as determined by the Charter School’s MTSS and/or Student Study Team (“SST”) procedures, which considers ALL of the following indicators:
 - i. The pupil’s achievement and engagement in the independent study program, as indicated by the pupil’s performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
 - ii. The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
 - iii. Learning required concepts, as determined by the supervising teacher.
 - iv. Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

A written record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. The record shall be maintained for a period of three years from the date of the evaluation and, if the pupil transfers to another California public school, the record shall be forwarded to that school.

3. The Charter School shall provide content aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction.
4. The Charter School has adopted tiered reengagement strategies for all pupils who are not generating attendance for more than three (3) school days or 60% of the instructional days in a school week, or who are in violation of the written agreement pursuant to Education Code Section 51747(g). These procedures are as follow:
 - a. Verification of current contact information for each enrolled pupil;
 - b. Notification to parents or guardians of lack of participation within one school day of the absence or lack of participation;
 - c. Outreach from the Charter School to determine pupil needs including connection with health and social services as necessary;
 - d. When the evaluation described above under paragraph 2.b.iv. is triggered to consider whether remaining in independent study is in the best interest of the pupil, a pupil-parent-education conference shall be required to review a pupil's written agreement and reconsider the independent study program's impact on the pupil's achievement and well-being. This conference shall be a meeting involving, at a minimum, all parties who signed the pupil's written independent study agreement.
5. The following plan shall be in place in accordance with Education Code Section 51747(e) for synchronous instruction and live interaction:
 - a. For pupils in transitional kindergarten through grade 3, inclusive, the plan to provide opportunities for daily synchronous instruction for all pupils throughout the school year by each pupil's assigned supervising teacher shall be as follows: Charter School will provide opportunity for daily "office hours" for synchronous instruction with the supervising teacher.
 - b. For pupils in grades 4-8, inclusive, the plan to provide opportunities for daily live interaction between the pupil and a certificated or non-certificated employee of the Charter School and at least weekly synchronous instruction for all pupils throughout the school year by each pupil's assigned supervising teacher shall be as follows: Charter School will provide opportunity for daily "wellness checks" and progress monitoring with the supervising teacher or certificated staff, and weekly "office hours" for synchronous instruction with the supervising teacher.
6. The following plan shall be utilized to transition pupils whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than

five instructional days: Upon written receipt of a family's wish to return to in-person instruction, the Charter School staff shall inform the family of their right to:

- a. Resume participation in the classroom-based components of the HLC or 3-day independent study program;
 - b. Enroll in the Charter School's full classroom-based program; or
 - c. Return to their district of residence for in-person instruction if the Charter School does not have enrollment capacity in its full-time classroom-based program. If the family specifically requests additional in-person options, the Charter School will provide a list of recommended alternatives based on the student's current address of residence. The Charter School shall not have any obligation to assist the family with enrollment in a school district or another charter school, nor can the Charter School guarantee enrollment availability in any school.
7. A current written agreement shall be maintained on file for each independent study pupil, including but not limited to, all of the following:
- a. The manner, time, frequency, and place for submitting a pupil's assignments, for reporting the pupil's academic progress, and for communicating with a pupil's parent or guardian regarding a pupil's academic progress.
 - b. The objectives and methods of study for the pupil's work, and the methods used to evaluate that work.
 - c. The specific resources, including materials and personnel, that will be made available to the pupil. These resources shall include confirming or providing access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.
 - d. A statement of the policies adopted pursuant to Education Code Section 51747, subdivisions (a) and (b) regarding the maximum length of time allowed between the assignment and the completion of a pupil's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether or not the pupil should be allowed to continue in independent study.
 - e. The duration of the independent study agreement, including the beginning and ending dates for the pupil's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.
 - f. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil upon completion.
 - g. A statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the pupil's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring mental health supports.

- h. The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class, or program pursuant to Education Code Sections 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.
 - i. Each written agreement shall be signed, before the commencement of independent study, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil. For purposes of this paragraph "caregiver" means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of Division 11 of the Family Code.
- 8. The Charter School shall comply with the Education Code sections 51745 through 51749.3 and the provisions of the Charter Schools Act of 1992 and the State Board of Education regulations adopted there under.
- 9. The Executive Director or designee shall establish regulations to implement these policies in accordance with the law.



Innovations Academy

Board Policy #:
Adopted/Ratified: 8/24/2021
Revision Date:

INDEPENDENT STUDY POLICY FOR FULL-TIME CLASSROOM BASED STUDENTS

Innovations Academy (the “Charter School”) may offer independent study to meet the short or long-term educational needs of pupils enrolled in the Charter School. Independent study is an optional educational alternative in which no pupil may be required to participate and is designed to teach the knowledge and skills of the core curriculum. This Policy applies to all students enrolled in the Charter School’s full-time classroom-based program. Independent study is available for students enrolled in Charter School’s full-time classroom-based program who are prohibited from accessing on-campus instruction for reasons that include essential family travel plans, extended illness, quarantine, or other extenuating circumstances. Whenever possible, a written request for independent study must be submitted by parents to the Executive Director at least five (5) school days before the anticipated start date of the independent study and must be pre-approved by the Executive Director. Independent Study request forms are available in the main office. The Charter School shall provide appropriate existing services and resources to enable pupils to complete their independent study successfully. The following written policies have been adopted by the Charter School Board of Directors for implementation at Charter School:

1. For pupils in all grade levels in the Charter School’s full-time classroom-based program, the maximum length of time that may elapse between the time an assignment is made and the date by which the pupil must complete the assigned work shall be **forty (40) school days**.
2. The Executive Director or designee shall conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study upon the following triggers:
 - a. When any pupil fails to complete **80% of assignments** during any period of **forty (40) school days**. Upon the second occurrence of a student’s failure to complete the proscribed percentage of assignments, parent will receive a letter of warning. Upon the third occurrence, the student may be recommended for involuntary removal from the Charter School, pursuant to the state law and the Charter School involuntary removal procedures.
 - b. In the event Student’s educational progress falls below satisfactory levels as determined by the Charter School’s MTSS and/or Student Study Team (“SST”) procedures, which considers ALL of the following indicators:
 - i. The pupil’s achievement and engagement in the independent study program, as indicated by the pupil’s performance on applicable pupil-level

Commented [MB1]: Ensure that this policy is adopted prior to claiming any apportionment for independent study.

Commented [CK2R1]:

Commented [MB3]: You may have situations where a family is unable to give the 5 day notice – i.e. if they need to quarantine immediately.

Commented [MB4]: We understand that your goal is to limit the amount of full-time classroom program students participating in IS. Accordingly, I’ve included some suggested language we discussed during our call. Please revise as needed.

Commented [MB5]: Please confirm or revise as needed.

Commented [MB6]: Christine, you mentioned that while IA collects work samples every 40 school days, you collect logs every 20 school days. For attendance tracking and reporting purposes,

Per our conversation, we strongly recommend restructuring your internal procedures to ensure that the max length of assignment is not longer than your actual attendance reporting period. Otherwise, you are in a situation where you calculate attendance every 20 days, but the student’s work isn’t due for another 20 days... as you can see this would mean the school would lose ADA for work not submitted by the 20 day mark when you calculate attendance.

You indicated that the school will switch over to calculating attendance reporting every 40 days – to align with the max length of assignments. This will ensure that you capture all ADA and do not wave a red flag for audit purposes. Please keep in mind you can still COLLECT logs every week, or 20 days, or however often you chose – but for purposes of attendance reporting, you shouldn’t be calculating ADA until after 40 days. Thanks!

Commented [MB7]: Please note that if a student will be on IS for a length of time shorter than 40 school days (for example if the student only plans to quarantine for 20 days), that student’s master agreement should be tailored to specify a shorter length of time between assignment and due date for that student.

Commented [MB8]: This language is from your original policy; you requested that we include it here.

- measures of pupil achievement and pupil engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
- ii. The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
 - iii. Learning required concepts, as determined by the supervising teacher.
 - iv. Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

A written record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. The record shall be maintained for a period of three years from the date of the evaluation and, if the pupil transfers to another California public school, the record shall be forwarded to that school.

3. The Charter School shall provide content aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction.
4. The Charter School has adopted tiered reengagement strategies for all pupils who are not generating attendance for more than three (3) school days or 60% of the instructional days in a school week, or who are in violation of the written agreement pursuant to Education Code Section 51747(g). These procedures are as follows:
 - a. Verification of current contact information for each enrolled pupil;
 - b. Notification to parents or guardians of lack of participation within one school day of the absence or lack of participation;
 - c. Outreach from the Charter School to determine pupil needs including connection with health and social services as necessary;
 - d. When the evaluation described above under paragraph 2.b.iv. is triggered to consider whether remaining in independent study is in the best interest of the pupil, a pupil-parent-education conference shall be required to review a pupil's written agreement and reconsider the independent study program's impact on the pupil's achievement and well-being. This conference shall be a meeting involving, at a minimum, all parties who signed the pupil's written independent study agreement.¹
5. The following plan shall be in place in accordance with Education Code Section 51747(e) for synchronous instruction and live interaction²:
 - a. For pupils in transitional kindergarten through grade 3, inclusive, the plan to provide opportunities for daily synchronous instruction for all pupils throughout the school year by each pupil's assigned supervising teacher shall be as follows:

Commented [MB9]: i.-i.v. are required "indicators" provided in law.

Commented [MB10]: consider whether your pupil information system can auto-generate this notice.

Commented [MB11]: Items a-c are identical to the content required to be included in the learning continuity and attendance plan adopted as a result of SB 98 (2020). "c" requires "a plan for outreach" – if the learning continuity and attendance plan has more specifics of the "plan for outreach," include it here.

¹ The tiered reengagement strategies shall not apply to pupils who participate in an independent study program for fewer than 15 schooldays in a school year.

² The plan for synchronous instruction and live interaction shall not apply to pupils who participate in an independent study program for fewer than 15 schooldays in a school year.

Charter School will provide opportunity for daily “office hours” for synchronous instruction with the supervising teacher.

- b. For pupils in grades 4-8, inclusive, the plan to provide opportunities for daily live interaction between the pupil and a certificated or non-certificated employee of the Charter School and at least weekly synchronous instruction for all pupils throughout the school year by each pupil’s assigned supervising teacher shall be as follows: Charter School will provide opportunity for daily “wellness checks” and progress monitoring with the supervising teacher or certificated staff, and weekly “office hours” for synchronous instruction with the supervising teacher.
6. The following plan shall be utilized to transition³ pupils whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days: Families who wish to return to in-person instruction from independent may contact the Charter School Executive Director, who shall convene a meeting with parent and student to facilitate transition.
7. A current written agreement shall be maintained on file for each independent study pupil, including but not limited to all of the following:
- a. The manner, time, frequency, and place for submitting a pupil’s assignments, for reporting the pupil’s academic progress, and for communicating with a pupil’s parent or guardian regarding a pupil’s academic progress.
 - b. The objectives and methods of study for the pupil’s work, and the methods used to evaluate that work.
 - c. The specific resources, including materials and personnel, that will be made available to the pupil. These resources shall include confirming or providing access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.
 - d. A statement of the policies adopted pursuant to Education Code Section 51747, subdivisions (a) and (b) regarding the maximum length of time allowed between the assignment and the completion of a pupil’s assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation regarding whether or not the pupil should be allowed to continue in independent study.
 - e. The duration of the independent study agreement, including the beginning and ending dates for the pupil’s participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.
 - f. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil upon completion.
 - g. A statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support

³ The plan to transition pupils whose families wish to return to in-person instruction shall not apply to pupils who participate in an independent study program for fewer than 15 schooldays in a school year.

Commented [MB12]: This is your plan for **daily** synchronous instruction. The instruction must be provided by the assigned supervising teacher. The assigned supervising teacher must be an employee of the Charter School.

“Synchronous instruction” means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of internet or telephonic communications, and involving live two-way communication between the teacher and pupil. Synchronous instruction shall be provided by the teacher of record for that pupil pursuant to Section 51747.5.

Please feel free to revise as needed.

Commented [MB13]: The School must provide a plan for **weekly** synchronous instruction and **daily** live interaction. The live interaction can be between the pupil and classified or certificated staff.

“Live interaction” means interaction between the pupil and local educational agency classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in person, or in the form of internet or telephonic communication.

Please feel free to revise as needed.

Commented [MB14]: The School must provide a plan for transitioning pupils whose families wish to return to in-person instruction. The “five instructional days” is a legal requirement but it is not tied to any trigger other than the families “wish” to return to in-person instruction.

We include some sample language here; please feel free to revise as needed.

Board Policy #:
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Revision Date:

in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the pupil's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring mental health supports.

- h. The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class, or program pursuant to Section 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.
 - i. Each written agreement shall be signed, before the commencement of independent study, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil. For purposes of this paragraph "caregiver" means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of Division 11 of the Family Code.
- 8. The Charter School shall comply with Education Code sections 51745 through 51749.3 and the provisions of the Charter Schools Act of 1992 and the State Board of Education regulations adopted there under.
 - 9. The Executive Director shall establish regulations to implement these policies in accordance with the law.



Innovations Academy

Powerfully creating our lives through self-expression, compassionate connection, and purposeful learning
Information for Board Term Discussion

According to the bylaws: Article VII

Section 1.

DESIGNATED BOARD MEMBERS AND TERMS The number of Board Members shall be no less than three (3) and no more than seventeen (17), unless changed by amendments to these bylaws. The number of Board Members shall be established by resolution. All Board Members shall be designated by the existing Board. All Board Members whose terms are expiring are to be designated at the Charter School's annual meeting of the Board. The Board shall consist of at least three (3) Board Members unless changed by amendment to these bylaws. Terms of the Board Members shall be staggered so that one-third (or as near to one-third as practicable) shall be elected at each annual meeting.

Section 5

BOARD MEMBERS' TERM Each Board Member shall hold office for three (3) years and until a successor Board Member has been designated and qualified.

Section 15

MEETINGS; ANNUAL MEETINGS All meetings of the Board and its Board Committees created pursuant to Section 23 shall be called, noticed, and held in compliance with the provisions of the Ralph M. Brown Act ("Brown Act"). (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code).

The Board shall meet annually on the first Monday in October, or as soon thereafter as practicable, for the purpose of electing Board Members, organization, appointment of officers, and the transaction of such other business as may properly be brought before the meeting. This meeting shall be held at a time, date, and place as may be specified and noticed by resolution of the Board.

Possible Board Terms

Name	Office	Term Length	Term Expiration
Nathan Cooper	President	3 years	January 2024
Stephen Rosen	Treasurer	3 years	October 2024
Danielle Strachman	Board Member	3 years	April 2024
Faraz Sharafi	Parent Rep	2 years	June 2023
Cassidy Platt	Teacher Rep	1 year	June 2022

For Reference:

Previous Board Terms 2017-18			
Name	Office	Term	Term Expiration
Nathan Cooper	President	3 years	October 2019
Stephen Rosen	Treasurer	3 years	February 2019
Danielle Strachman	Board member	3 years	December 2018
Andrea Thiltgen	Secretary/teacher rep	3 years	January 2020
Faraz Sharafi	Parent representative	3 years	January 2020