



# Innovations Academy

## Board Packet: 3-12-19

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## Innovations Academy Board Agenda: March 12th, 2019 @ 6:00 pm

### *Meeting location(s)*

Innovations Academy 10380 Spring Canyon Road San Diego, CA 92131	5519 McMillan Street Oakland, CA 94618	Public call in number 641-715-0861* Access code 151642
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\*Members of the public need not state their names when entering the conference call. Call-in number is provided as a convenience to the public.

### *Board Attendance*

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### *Others in Attendance*

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### *Agenda*

Topic	Minutes
➤ Call to order / roll call	Time / Date Board in Attendance: 1. Other Present: 1.
➤ Approval of current agenda	<b>Vote to approve current agenda -</b> 1st motion - 2nd motion- <b>Vote:</b> Approved by:
➤ Approval of prior month meeting minutes	<b>Vote to approve past minutes -</b> 1st motion- 2nd motion- <b>Vote:</b> Approved by: 1.
➤ Public comments (3 mins per person)	➤ ➤ <b>Discussion:</b>
o Teacher briefing (Keely)	<b>Discussion:</b> ➤
o Financial update (Delano)	<b>Discussion:</b> ➤
o Director update (Christine)	<u>Item – Director Update</u>

	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>➤</li> </ul>
➤ Action items	
<p><b>Action Item 1- Revision of the IEE Policy</b>  <i>Update the rates in the IEE policy that was approved in February based on new information received this month." See redlined policy for approval (Christine)</i></p> <p><b>Action Item 2- 2018-19 2nd Interim Financial Report (Delano)</b></p> <p><b>Action Item 3- 2018-19 Con App Part I (Delano)</b></p>	<p><u>Action Item 1 -Revision of the IEE Policy</u></p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Vote:</b></li> <li>➤ 1st motion -</li> <li>➤ 2nd motion -</li> </ul> <p><b>Approval by:</b></p> <p><u>Action Item 2 - 2018-19 2nd Interim Financial Report</u></p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Vote:</b></li> <li>➤ 1st motion -</li> <li>➤ 2nd motion -</li> </ul> <p><b>Approval by:</b></p> <p><u>Action Item 3 -2018-19 Con App Part I</u></p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Vote:</b></li> <li>➤ 1st motion -</li> <li>➤ 2nd motion -</li> </ul> <p><b>Approval by:</b></p>
➤ Discussion items	
<ul style="list-style-type: none"> <li>o Feedback regarding security plans for the school (Faraz)</li> <li>o Status of lease at existing site and start of operations at the new site (Steve)</li> <li>o Current new site and design plans and status of build (Steve)</li> <li>o Status of enrollment and enrollment predictions for 2019 (Steve)</li> <li>o Reminder to complete FORM 700, conflict of interest forms (Christine)</li> <li>o Auditor Selection (Christine)</li> <li>o <b>Discussion of Law SB126.</b> <i>This is a new law just signed by Gov. Newsome. It requires that charter schools abide by California's open meetings laws (the Brown Act) but carves out one exception for</i></li> </ul>	-

<p><i>charter schools: Employees are allowed to serve on the school's governing boards, although they're required to abstain from voting, or influencing or attempting to influence other board members, on any matter affecting that member's employment. Additionally, it also states that charter schools are subject to the <a href="#">California Public Records Act</a>, existing state financial disclosure and conflict of interest laws. (Christine)</i></p> <ul style="list-style-type: none"> <li>o <b>Discussion of Law SB 1036:</b> <i>A local educational agency shall not include the directory information or the personal information of a pupil or of a parent or guardian of a pupil in the minutes of a meeting of its governing body, except as required by judicial order or federal law, if a pupil who is 18 years of age or older or a parent or guardian of a pupil has provided a written request to the secretary or clerk of the governing body to exclude his or her personal information or the name of his or her minor child from the minutes of a meeting of the governing body. (Christine)</i></li> </ul>	
<ul style="list-style-type: none"> <li>➤ Next board meeting</li> </ul>	
<ul style="list-style-type: none"> <li>o Confirm date of next meeting</li> </ul>	
<ul style="list-style-type: none"> <li>o Identify agenda items for next meeting</li> </ul>	➤
<p>Meeting adjourned</p>	

The foregoing minutes were approved by the Board of Directors of Innovations Academy on \_\_\_\_\_.

\_\_\_\_\_  
Secretary

Please contact Innovations Academy Board @ [Board@InnovationsAcademy.org](mailto:Board@InnovationsAcademy.org) if you require special assistance or a listening device to attend the Board Meeting. Requests must be made 48 hours in advance.

1. TELECONFERENCE MEETINGS. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:
  - At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the boundaries of the State of California;
  - All votes taken during a teleconference meeting shall be by roll call;
  - If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;
  - All locations where a member of the Board of Directors constituting the quorum participates in a meeting via teleconference must be fully accessible to members of the public and shall be listed on the agenda;
  - Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board of Directors directly at each teleconference location; and
  - The agenda shall indicate that members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
  - The Brown Act prohibits requiring members of the public, to provide their names as a condition of attendance at the meeting; however, those wishing to speak may be required to identify themselves.

## Innovations Academy Board Agenda: February 12, 2019 @ 12:00 pm

### *Meeting location(s)*

Innovations Academy 10380 Spring Canyon Road San Diego, CA 92131	5519 McMillan Street Oakland, CA 94618	Public call in number 641-715-0861* Access code 151642
6370 Nancy Ridge Drive Suite 104 San Diego, CA 92121	12121 Scripps Summit Dr., Ste 400 San Diego, CA 92131	

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### *Board Attendance*

Faraz Sharafi	Keely Moore	Danielle Strachman				
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### *Others in Attendance*

Christine Kuglen	Tony Spitzberg	Delano Jones				
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### *Agenda*

Topic	Minutes
➤ Call to order / roll call	Time/ Date: 12:15pm 2-12-19 Board in Attendance: <ol style="list-style-type: none"> <li>1. Danielle Strachman</li> <li>2. Faraz Sharafi</li> <li>3. Keely Moore</li> </ol> Other Present: <ol style="list-style-type: none"> <li>1. Christine Kuglen</li> <li>2. Tony Spitzberg</li> <li>3. Delano Jones</li> </ol>
➤ Approval of current agenda	1st motion - Keely Moore 2nd motion- Faraz Sharafi <b>Vote:</b> Unanimously approved by: <ol style="list-style-type: none"> <li>1. Danielle Strachman</li> <li>2. Faraz Sharafi</li> <li>3. Keely Moore</li> </ol>
➤ Public comments (3 mins per person)	
➤ Action Items 1. Independent Education Evaluation Policy revision	<u>Action Item 1 -Independent Education Evaluation Policy Revision</u> <b>Discussion:</b> - None

2. Low Performing Student Block Grant	<p>➤ <b>Vote:</b> To approve the revision to the Independent Education Evaluation Policy</p> <p>1st motion - Keely Moore 2nd motion - Faraz Sharafi</p> <p><b>Unanimous approval by:</b></p> <ol style="list-style-type: none"> <li>1. Danielle Strachman</li> <li>2. Faraz Sharafi</li> <li>3. Keely Moore</li> </ol> <p><u>Action Item 2 -Low Performing Student Block Grant</u></p> <p><b>Discussion:</b></p> <p>- None</p> <p>➤ <b>Vote:</b> to approve the Low Performing Student Block Grant Plan</p> <p>1st motion - Faraz Sharafi 2nd motion - Keely Moore</p> <p><b>Unanimous approval by:</b></p> <ol style="list-style-type: none"> <li>4. Danielle Strachman</li> <li>5. Faraz Sharafi</li> <li>6. Keely Moore</li> </ol>
➤ Informational update on facility (brief)	
➤ Next board meeting	
o Confirm date of next meeting	March 12, 2019 6:00 p.m.
o Identify agenda items for next meeting	
Meeting adjourned	12:23pm

The foregoing minutes were approved by the Board of Directors of Innovations Academy on \_\_\_\_\_.

\_\_\_\_\_  
Secretary

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## Innovations Academy Board Agenda: December 11th, 2018 @ 6:00 pm

### *Meeting location(s)*

Innovations Academy 10380 Spring Canyon Road San Diego, CA 92131	Public call in number 641-715-0861* Access code 151642
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### *Board Attendance*

Nate	Faraz	Steve	Keely			
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### *Others in Attendance*

Delano	Tony	Christine				
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### *Agenda*

Topic	Minutes
➤ Call to order / roll call	Time / Date 6:06pm 12/11 Board in Attendance: 1. Nate, Faraz, Steve, Keely Other Present: 1. Delano, Tony, Christine
➤ Approval of current agenda	<b>Vote to approve current agenda -</b> 1st motion - Steve 2nd motion- Keely <b>Vote:</b> Approved by: Unanimous
➤ Approval of prior month meeting minutes	<b>Vote to approve past minutes -</b> 1st motion- Keely 2nd motion- Steve <b>Vote:</b> Approved by: 1. Unanimous
➤ Public comments (3 mins per person)	<b>Discussion:</b> ➤ n/a
Teacher briefing (Keely) <ul style="list-style-type: none"> <li>● Details about Exhibition Night and the School Play</li> <li>● An update from K-2, 3-5, 6-8</li> </ul>	<b>Discussion:</b> ➤
Financial update (Delano) <ul style="list-style-type: none"> <li>○ Review October 2018 Financials</li> </ul>	<b>Discussion:</b> ➤ Will require approval. And will do that with action items.
Director update (Christine) <ul style="list-style-type: none"> <li>● Bus Update- Information about advantages and disadvantages and progress so far with owning</li> </ul>	<u>Item – Director Update</u> <b>Discussion:</b> ➤ Busses have started to be in use by classes. Now that this bus has been

<p>a bus</p> <ul style="list-style-type: none"> <li>● WASC Accreditation Report- provide information about timeline for WASC accreditation</li> <li>● LCAP update- review LCAP goals and plans for meeting them</li> </ul>	<p>approved through the district/DMV it should be faster to get the other bus approved.</p> <ul style="list-style-type: none"> <li>➤ WASC Accreditation- April 8-10</li> <li>➤ Why is this needed? <ul style="list-style-type: none"> <li>○ Helps legitimize your school</li> </ul> </li> </ul>
<p>➤ Action items</p>	
<ul style="list-style-type: none"> <li>● Uniform Complaint Policy- proposal to separate the local complaint and the Uniform Complaint policies as well as their addition to our family handbook and website</li> <li>● 2018-19 revised P-1 Budget</li> <li>● 2018-19 1<sup>st</sup> Interim Financial Report</li> <li>● 2017-18 Year-end audit report</li> </ul>	<p><u>Action Item 1 - Uniform Complaint Policy</u>  <b>Discussion:</b> As opposed to the Local Complain Policy. The Uniform Complaint Policy covers issues that are more legally based concerns (discrimination, etc.). The Local Complaint Policy covers issues can be handled on our campus (like academic complaints, etc.)</p> <ul style="list-style-type: none"> <li>➤ <b>Vote:</b> Move to approve the Uniform Complaint Policy for 2018</li> <li>➤ 1st motion - Steve</li> <li>➤ 2nd motion - Faraz</li> </ul> <p><b>Approval by: Unanimous</b></p> <p><u>Action Item 2 -2018-19 revised P-1 Budget</u>  <b>Discussion:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Vote:</b></li> <li>➤ 1st motion - Faraz</li> <li>➤ 2nd motion - Nate</li> </ul> <p><b>Approval by: Unanimous</b></p> <p><u>Action Item 3 - 2018-19 1<sup>st</sup> Interim Financial Report</u>  <b>Discussion:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Vote:</b></li> <li>➤ 1st motion - Steve</li> <li>➤ 2nd motion - Faraz</li> </ul> <p><b>Approval by: Unanimous</b></p> <p><u>Action Item 4 - 2017-18 Year-end audit report</u>  <b>Discussion:</b> No findings of non compliance issues.</p> <ul style="list-style-type: none"> <li>➤ <b>Vote:</b> Approve the 2017-18 Year-end audit report</li> <li>➤ 1st motion - Steve</li> <li>➤ 2nd motion - Faraz</li> </ul>

	<b>Approval by: unanimous</b>
➤ Discussion items	
<ul style="list-style-type: none"> <li>● District Site Visit- Review annual site visit report from last year and discuss possible topics for this year</li> <li>● Facilities Update- Review latest site plan, possible timeline for move</li> <li>● Low Performing Students Block Grant Info- Information about the parameters of this new source of funds that needs board approval before March 1st</li> <li>● Request to Move June 25 Board Meeting to the week of June 10</li> </ul>	<ul style="list-style-type: none"> <li>● District Site Visit- <ul style="list-style-type: none"> <li>○ The board meeting portion is at 2pm. Steve and Keely will be there.</li> </ul> </li> <li>● Facilities Update- <ul style="list-style-type: none"> <li>○ District has told Christine that they will pay for everything (build out and architect) except for minor things that prop Z might not cover. (Some wiring)</li> <li>○ If building is not ready by beginning of school year, we can stay here until it's ready. Probably resulting in a move over winter break (We will get that in writing)</li> <li>○ We may plan to start the school year 1 week early, and have a 3 week winter break to plan for moving over break.</li> <li>○ Long term lease</li> <li>○ Parking spaces? <ul style="list-style-type: none"> <li>■ Parking will be tighter than it will be here. Hoping to create a relationship with nearby buildings to be able to use their parking garages for things like exhibition night/play</li> </ul> </li> </ul> </li> <li>● Low performing students block grant-</li> <li>● June board meeting will be June 11</li> <li>● The March meeting will probably be moved earlier. TBD</li> <li>●</li> </ul>
➤ Next board meeting	
Confirm date of next meeting	March 12th 2019
Identify agenda items for next meeting	➤ Academic performance measures. Concerns for the life of our charter.
Meeting adjourned	7:36pm

The foregoing minutes were approved by the

Board of Directors of Innovations Academy  
on \_\_\_\_\_.

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\_\_\_\_\_  
Secretary

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## **School Wide Update**

- Valentine's Day Dance: 6th grade organized and ran the dance and made about \$550.
- Talent Show: 5th grade organized and ran the Talent Show and made about \$250
- Exhibition night is Thursday March 21st from 5-7:30pm

## **K-2 update**

- First grade is working on storytelling. We were visited by a Japanese Kamishibai storyteller in January that inspired us to create our own stories to present at Exhibition in a similar style. We have been doing an author study on Eric Carle and will be incorporating his illustration style in our stories.

## **3-5 Update**

- 5th is working on building social emotional skills through writing a social emotional book for students where each student dives into a different struggle that impacts them daily. Topics include fear, gossip, anxiety, self esteem etc. In science, they are working on creating a self contained ecosystem by building their own in class.

## **6-8 Update**

- 7th grade is working on creating Choose Your Own Adventure Novels set in a Medieval Civilization of their choice. Students worked together to synthesize information into graphic organizers and then utilized these to draft historical fiction novels. Students interfaced with a few different softwares during this process including Padlet and BookCreator.



# Innovations Academy

## **Individual Educational Evaluation (IEE)**

**Federal law defines an independent educational evaluation (IEE) broadly as an evaluation conducted by a qualified examiner who is not employed by the public agency responsible for the education of a child. Innovations Academy has developed this policy to govern Independent Educational Evaluations.**

### **IEE at Parent Expense**

The governing board of Innovations Academy acknowledges that a parent/guardian has the right to obtain an independent educational evaluations (IEE) at their own expense at any time. In these circumstances, the director or designee(s) shall ensure that the student's independent education plan (IEP) team shall consider the results of the IEE when determining an offer of a free appropriate public education (FAPE) for the student. However, the results of an IEE will not dictate the IEP team's determinations.

If a parent/guardian requests reimbursement for an IEE assessment obtained by the parent/guardian at their own expense, the director or designee(s) shall ensure that the unilaterally obtained IEE meets the LEA criteria discussed in this policy.

### **IEE at Public Expense**

The local education agency (LEA) governing board recognizes that federal and state laws provide parents/guardians of students with disabilities with the right to obtain an IEE, at public expense, when the parent/guardian disagrees with an assessment conducted by the LEA within the last two years.

The director or designee(s) shall ensure that when a parent/guardian requests an IEE at public expense the LEA/district shall provide the parent/guardian with a copy of their Procedural Safeguards *and* either:

- I. Initiate a due process hearing to show that the evaluation, completed by the LEA, is appropriate; or
- II. Provide the parent/guardian with information about where an IEE may be obtained, the LEA's criteria applicable for IEEs, and ensure that an IEE is provided at public expense.

In instances in which the LEA is granting the parent's request for an IEE, the director or designee(s) shall ensure the following:

1. The criteria under which the IEE is obtained at public expense , including the location of the evaluation and the qualifications of the examiner, must be the same as the criteria that the LEA uses when it initiates an evaluation.
2. The LEA does not impose timelines related to obtaining an IEE at public expense.
3. All assessments shall be completed by persons competent to perform the assessment as determined by the LEA.
4. The IEE shall be administered by an evaluator who holds equivalent certifications, licenses, or other qualifications that would be required of the LEA staff to provide similar evaluations.
5. A parent/guardian shall have the opportunity to demonstrate that unique circumstances justify a waiver of any of the criteria listed above as defined by the LEA.



## **IEE Cost Determination**

An independent multidisciplinary evaluation will be limited to a total cost of \$5,000. Single disciplinary evaluations will be limited to the following schedule of costs:

Assistive Technology	\$ 500
Neuropsychological	\$3,500
Occupational Therapy	\$ 350
Psycho-educational	\$1,500
Speech/Language	\$ 850
Vision	\$300

The maximum amounts listed above have been established to allow parents to choose from among qualified professionals in the area.

The director or designee(s) shall request that the parent/guardian voluntarily have their private health insurance pay the costs of the IEE if covered by their insurance. However, the LEA governing board recognizes that federal and state laws specify that parents/guardians are not required to have private insurance cover the costs of an IEE if the process would result in a financial cost to the parent/guardian including but not limited to:

- I. A decrease in available lifetime coverage or any other benefit under an insurance policy;
- II. An increase in premiums or the discontinuance of the policy; or

- III. An out-of-pocket expense such as payment of a deductible amount incurred in filing a claim.

### **Local Limitations for Evaluators**

Evaluators must be located within the greater San Diego area, within a 40 mile radius of Innovations Academy.

### **Legal References**

California Education Code Section 56322

California Education Code Section 56329

34 CFR 300.502

Charter School Name:	Innovations Academy
CDS# 37-68338-	0118083
Contact name:	Christine Kuglen
E-mail address:	christine@innovationsacademy.org
Telephone number:	858-271-1414

Second Interim Report  
Charter School  
FY 2018-2019  
For the Period July 1 2018 through January 31, 2019  
Accrual Basis

Authorizing Agency: San Diego Unified School District  
Financial Accounting Department  
Charter Schools Accounting Office  
Authorizing Agency Contact: Theresa Goody (tgoody@sandi.net)  
Authorizing Agency Contact: Nadine Creer (ncreer@sandi.net)

Has board approved a revised budget? (check box below)  
 No.  
 Yes. (Enter board approved revision date below)  
Revised Date: \_\_\_\_\_

Accrual Basis		A	B	C	D	(A + C) E	(B + D) F	(E + H) G	(F - E) H
Description	Object Code	Unrestricted Budget	Unrestricted Actuals through 1/31/19	Restricted Budget	Restricted Actuals through 1/31/19	Total Budget	Total Actuals through 1/31/19	Projected EFB/NP (Total Budget plus Actuals reported without a budget)	Actuals reported without a budget
<b>A. Revenues</b>									
<b>1. Local Control Funding Formula (LCFF) Sources</b>									
State Aid - Current Year (CY) (Res 0000)	8011	935,672	471,003			935,672	471,003	935,672	-
Education Protection Account (EPA) - CY (Res 1400)	8012	77,760	35,604			77,760	35,604	77,760	-
State Aid and EPA - Prior Years (PY) (Res 0000 and Res 1400)	8019								-
Transfers to Charter Schools in Lieu Of Property Taxes - CY & PY (Res 0000)	8096	2,250,763	1,030,538			2,250,763	1,030,538	2,250,763	-
Other LCFF Transfers	8091, 8097								-
<b>Total - LCFF Sources</b>		<b>3,264,195</b>	<b>1,537,145</b>	<b>-</b>	<b>-</b>	<b>3,264,195</b>	<b>1,537,145</b>	<b>3,264,195</b>	<b>-</b>
<b>2. State Revenues other than LCFF</b>									
Special Education (Res 6500)	8792			273,233	97,136	273,233	97,136	273,233	-
Special Education Mental Health Services (Res 6512)	8590								-
Mandate Block Grant (Res 0000)	8550	5,814	5,814			5,814	5,814	5,814	-
One-Time Funds for Outstanding Mandate Claims (Res 0000)	8550	65,511	32,764			65,511	32,764	65,511	-
After School Education and Safety (ASES) (Res 6010)	8677, 8590								-
Common Core Standards Implementation (Res 7405)	8590								-
Educator Effectiveness (Res 6264)	8590								-
Charter School Facility Grant Program (SB 740) (Res 6030)	8590								-
Lottery - Unrestricted (Res 1100)	8560	56,765	18,386			56,765	18,386	56,765	-
Lottery - Restricted - Prop 20 (Res 6300)	8560			18,662		18,662		18,662	-
Proposition 39 - California Clean Energy Jobs Act (Res 6230)	8590								-
Other State Revenues (All other resources not reported separately)	8300-8599		1,066		50,380		51,446	51,446	(51,446)
<b>Total - State Revenues other than LCFF</b>		<b>128,090</b>	<b>58,030</b>	<b>291,895</b>	<b>147,516</b>	<b>419,985</b>	<b>205,546</b>	<b>471,431</b>	<b>(51,446)</b>
<b>3. Federal Revenues</b>									
ESSA: Title I, Part A, Basic Grants Low-Income and Neglected (Res 3010)	8290			30,478	26,699	30,478	26,699	30,478	-
ESSA: Title II, Part A, Improving Teacher Quality Program (Res 4035)	8290			6,793	3,982	6,793	3,982	6,793	-
ESSA: Title III, Limited English Proficient Student Program (Res 4203)	8290								-
ESSA: Title III, Immigrant Student Program (Res 4201)	8290								-
ESSA: Title V, Part B, Public Charter Schools Grant Program (Res 4610)	8290								-
Special Education, IDEA Basic Local Assistance Entitlement, Part B, Sec 611 (Res 3310)	8181			46,375		46,375		46,375	-
Special Education, IDEA Mental Health Allocation Plan, Part B, Sec 611 (Res 3327)	8182								-
21st Century Learning Communities (Res 4124)	8290								-
National School Lunch Program (NSLP) (Res 5310 and others)	8220								-
Charter School Facilities Incentive Grants Program (Res range 5800-5899)	8290								-
Maintenance and Operations (Public Law 81-874) - Federal Survey Cards (Res 0000)	8110								-
Other Federal Revenues (All other resources not reported separately)	8100-8299				5,000		5,000	5,000	(5,000)
<b>Total - Federal Revenues</b>		<b>-</b>	<b>-</b>	<b>83,646</b>	<b>35,681</b>	<b>83,646</b>	<b>35,681</b>	<b>88,646</b>	<b>(5,000)</b>
<b>4. Local Revenues</b>									
All Local Revenues (No Federal, State or Local government funds)	8600-8799	174,000	74,561			174,000	74,561	174,000	-
<b>Total - Local Revenues</b>		<b>174,000</b>	<b>74,561</b>	<b>-</b>	<b>-</b>	<b>174,000</b>	<b>74,561</b>	<b>174,000</b>	<b>-</b>
<b>5. Total Revenues (A1 + A2 + A3 + A4 )</b>		<b>3,566,285</b>	<b>1,669,736</b>	<b>375,541</b>	<b>183,197</b>	<b>3,941,826</b>	<b>1,852,933</b>	<b>3,998,272</b>	<b>(56,446)</b>
<b>B. Expenditures and Other Outgo</b>									
<b>1. Certificated Salaries</b>									
Teachers (Teachers, Sp. Ed. Resource Specialists, Substitutes)	1100	1,013,000	569,383	193,000	109,667	1,206,000	679,050	1,206,000	-
Pupil Support (Librarians, Counselors, Nurses)	1200			79,200	43,835	79,200	43,835	79,200	-
Supervisors and Administrators (Principals, VP's, Directors, Deans)	1300	193,000	112,583			193,000	112,583	193,000	-
Other (Special Education or other Program Specialists, Non-Instructional staff ONLY)	1900			60,000	22,845	60,000	22,845	60,000	-
<b>Total - Certificated Salaries</b>		<b>1,206,000</b>	<b>681,966</b>	<b>332,200</b>	<b>176,347</b>	<b>1,538,200</b>	<b>858,313</b>	<b>1,538,200</b>	<b>-</b>
<b>2. Classified Salaries</b>									
Instructional (Instructional Aides, Non-certificated charter school teachers)	2100	372,879	209,304	42,756	40,551	415,635	249,855	415,635	-
Support (Library/Health/Counseling Aides; Food Services; Custodial & Maint.; Transportation)	2200		31,368	75,000	14,063	75,000	45,431	75,000	-
Supervisors and Administrators (Business Mgrs, Directors, Governing Board stipends)	2300	72,000	42,000			72,000	42,000	72,000	-
Clerical and Office (Clerks, Secretaries, Admin. Assistants, Accountants, Computer Techs)	2400	89,200	37,446	54,000	28,260	143,200	65,706	143,200	-
Other (Noon-duty, Student workers)	2900								-
<b>Total - Classified Salaries</b>		<b>534,079</b>	<b>320,118</b>	<b>171,756</b>	<b>82,874</b>	<b>705,835</b>	<b>402,992</b>	<b>705,835</b>	<b>-</b>



Charter School Name:	Innovations Academy
CDS# 37-68338-	0118083
Contact name:	Christine Kuglen
E-mail address:	christine@innovationsacademy.org
Telephone number:	858-271-1414

Second Interim Report  
Charter School  
FY 2018-2019  
For the Period July 1 2018 through January 31, 2019  
Accrual Basis

Authorizing Agency: San Diego Unified School District  
Financial Accounting Department  
Charter Schools Accounting Office  
Authorizing Agency Contact: Theresa Goody (tgoody@sandi.net)  
Authorizing Agency Contact: Nadine Creer (ncreer@sandi.net)

Has board approved a revised budget? (check box below)  
 No.  
 Yes. (Enter board approved revision date below)  
Revised Date: \_\_\_\_\_

Accrual Basis		A	B	C	D	(A+C) E	(B+D) F	(E+H) G	(F-E) H
Description	Object Code	Unrestricted Budget	Unrestricted Actuals through 1/31/19	Restricted Budget	Restricted Actuals through 1/31/19	Total Budget	Total Actuals through 1/31/19	Projected EFB/NP (Total Budget plus Actuals reported without a budget)	Actuals reported without a budget
E. Net Increase or (Decrease) in Fund Balance/Net Position - Column G (C + D)		554,263	(87,237)	(305,903)	(146,289)	248,360	(233,526)	304,806	(56,446)
F. Fund Balance/Net Position (Budget amounts will auto-populate from Actuals)									
1. Beginning Fund Balance/Net Position									
a. July 1, 2018 (MUST MATCH amounts from FY 17-18 Unaudited Actuals, Section F.2 Unrestricted & 9791		1,745,181	1,745,181	-		1,745,181	1,745,181	1,745,181	-
b. Adjustments/Restatements (Total Adjustments/Restatements from FY 17-18 Audit) 9793, 9795		-	-	-		-	-	-	-
c. Adj. Beginning FB/NP (Total Net Assets from FY 17-18 Audit) (F.1.a + F.1.b)		1,745,181	1,745,181	-		1,745,181	1,745,181	1,745,181	-
2. Projected Ending Fund Balance/Net Position - June 30, 2019 - Column G (Must be the greater of \$50,000 or 3% of Expenditures) (E + F.1.c)		2,299,444	1,657,944	(305,903)	(146,289)	1,993,541	1,511,655	2,049,987	(56,446)
Components of Ending NP									
a. Net Investment in Capital Assets (See Sections B.6 and G.9) 9796			41,667				41,667		
b. Restricted Net Position - January 31, 2019 - Column D (F.2 - F.2.b) 9797					(146,289)		(146,289)		
c. Unrestricted Net Position - January 31, 2019 - Column B (F.2 - F.2.a) 9791			1,616,277				1,616,277		
G. Assets									
1. Cash									
in County Treasury (Restricted amount may be negative) 9110			1,216,678		(186,493)		1,030,185		
Fair Value Adjustment to Cash in County Treasury 9111							-		
in Banks (Restricted amount may be negative) 9120			513,235				513,235		
Revolving and or Petty Cash Funds 9130							-		
Fiscal Agent/Trustee 9135							-		
Collections Awaiting Deposit 9140							-		
2. Investments 9150							-		
3. Accounts Receivable 9200			2,292				2,292		
4. Due From Grantor Government (ALL amounts due from government agencies) 9290			-		40,207		40,207		
5. Due From Other Funds (All amount due from a CMO or other schools of the CMO) 9310							-		
6. Stores 9320							-		
7. Prepaid Expenditures (Expenses) 9330			29,174				29,174		
8. Other Current Assets 9340							-		
9. Capital Assets (See Sections B.6 & F.2.a) 9400-9489			41,667				41,667		
10. Total Assets			1,803,046		(146,286)		1,656,760		
H. Deferred Outflows of Resources									
1. Deferred Outflows of Resources 9490									
2. Total Deferred Outflows									
I. Liabilities									
1. Accounts Payable 9500			87,402				87,402		
2. Due to Grantor Government (ALL amounts due to government agencies) 9590			57,693				57,693		
3. Due to Other Funds (All amount due to a CMO or other schools of the CMO) 9610							-		
4. Current Loans 9640							-		
5. Deferred Revenue 9650							-		
6. Long-term Liabilities 9660-9669							-		
7. Total Liabilities			145,095				145,095		
J. Deferred Inflows of Resources									
1. Deferred Inflows of Resources 9690									
2. Total Deferred Inflows of Resources									
K. Fund Balance/Net Position									
1. Ending FB/NP - January 31, 2019 - Columns B, D and E (G10+H2-I7-J2) (MUST MATCH amounts in Section F.2)			1,657,951		(146,286)		1,511,665		

## Innovations Academy 2nd Interim Report Narrative

The 2nd Interim Report is a compliance financial report to be submitted on or before March 15 of each year to the Charter Authorizing District and County Office of Education. Innovations Academy will submit the Interim Report to District on or before March 15, 2019.

The report period covers July 2018 to January 2019. The report format shows unrestricted and restricted budget vs. actuals and total budget versus actuals.

The projected year totals will pick up the higher of the either the budget or current actuals.

### **2nd Interim Report YTD as of January 31, 2019 summary:**

Total Revenues as of January 31, 2019

\$1,852,933 vs projected budget revenues of \$3,941,825 (47%)

*(405 enrollment/388.8 ADA @ P-2) estimated*

1. Total Expenses of \$2,086,459—vs projected expenditures of \$3,693,466 (56%).
2. Certificated salaries of \$858,313 are trending on budget as anticipated.
3. Classified salaries \$402,992— are trending on budget as anticipated.
4. Total Benefits YTD Actuals of \$369,281 versus budget of \$613,804—are trending on budget
5. Materials and Supplies—expenditures of \$89,841 versus total budget of \$164,288.
6. Services and other operating expenditures—Actuals \$366,032 versus budget expenses of \$664,101.
7. Net Increase (\*Decrease) --- **(\$233,526)**  
\*It is normal for the 2nd Interim report to show a deficit at this time of the year due to the timing of revenues received.
8. Fund Balance as of January 31, 2019 ---**\$1,511,655.**

**INNOVATIONS ACADEMY  
BOARD OF DIRECTORS AGENDA ITEM  
March 12, 2019  
Action Item**

**RECOMMENDATION:** Approve the 2018-19 Consolidated Application (Winter release).

**BACKGROUND INFORMATION:**

The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in June, each local educational agency (LEA) submits Part I of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs. Out of each state and federal program entitlement, districts allocate funds for indirect costs of administration, for programs operated by the district office, and for programs operated at schools.

**CURRENT INFORMATION:**

**Title I, Part A Basic Grant- NCLB/ESEA- \$30,986**

*Required Set-Asides because of Program Improvement Status—Not in Program Improvement*

Professional Development (10% of total allocation): \$0

- Support and training for Staff.
- Support for staff development to help English Learners.
- Support for staff development in building quality relationships with students.
- Support for teachers to attend conferences related to standards-based lesson planning.

*Total of set aside expenditures: \$0*

***Title I, Part A Discretionary Spending in support of single plan for student achievement: \$30,986***

- Salaries for language arts or mathematics teachers to reduce class sizes in those content areas.

**Title II, Part A, Teacher Quality - \$6,772**

Funds are designated to ensure compliance with professional development activities and to support teachers meeting state and NCLB credentialing requirements.

- Salary and training for instructional staff and leadership team.

**Title IV, Part A - \$10,000**

This program provides funding to improve students' academic achievement by increasing school district capacity to:

- Provide all students with access to a well-rounded education;
- Improve school conditions for student learning
- Improve the use of technology in order to improve the academic achievement and digital literacy of all students.

2018-19 Title I, Part A Notification of Authorization of Schoolwide Program

This report provides notification to the California Department of Education of a school's eligibility and local board approval to operate under and report as Schoolwide Program

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
Rina DeRose, Title I Policy and Program Guidance Office, [RDeRose@cde.ca.gov](mailto:RDeRose@cde.ca.gov), 916-323-0472

School Name	School Code	Authorized	Local Board Approved Date (ex. 07/30/2018)	Low Income %	SIG Approved Date (ex. 07/30/2018)	SWP Waiver Approved Date (ex. 07/30/2018)
Innovations Academy	0118083	N				

\*\*\*Warning\*\*\*

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**2018-19 Federal Transferability**

Federal transferability of funds is governed by Title V in ESSA Section 5102. An LEA may transfer Title II, Part A and or Title IV, Part A program funds to other allowable programs. This transferability is not the same as Title V, Part B Alternative Uses of Funds Authority governed by ESEA Section 5211. **Note:** Funds transferred under Title V, Part B Alternative Uses of Funds Authority are not to be included on this form.

**CDE Program Contact:**

Geeta Rezvani , Title II / Standards Implementation Support , [grezvani@cde.ca.gov](mailto:grezvani@cde.ca.gov) , 916-323-5595  
 Tom Herman, Coordinated School Health & Safety (Title IV), [THerman@cde.ca.gov](mailto:THerman@cde.ca.gov), 916-319-0914

**Title II, Part A Transfers**

2018-19 Title II, Part A entitlement	\$6,772
Transferred to Title I, Part A	\$0
Transferred to Title I, Part C	\$0
Transferred to Title I, Part D	\$0
Transferred to Title III English Learner	\$0
Transferred to Title III Immigrant	\$0
Transferred to Title IV, Part A	\$0
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant	\$0
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant	\$0
Total amount of Title II, Part A funds transferred out	\$0
2018-19 Title II, Part A entitlement after transfers out	\$6,772

**Title IV, Part A Transfers**

2018-19 Title IV, Part A entitlement	\$10,000
Transferred to Title I, Part A	\$0
Transferred to Title I, Part C	\$0
Transferred to Title I, Part D	\$0
Transferred to Title II, Part A	\$0
Transferred to Title III English Learner	\$0
Transferred to Title III Immigrant	\$0
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant	\$0
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant	\$0
Total amount of Title IV, Part A funds transferred out	\$0
2018-19 Title IV, Part A entitlement after transfers out	\$10,000

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**2018-19 Title I, Part A LEA Allocation and Reservations**

To report LEA required and authorized reservations before distributing funds to schools.

**CDE Program Contact:**

Sylvia Hanna, Title I Policy and Program Guidance Office, [shanna@cde.ca.gov](mailto:shanna@cde.ca.gov), 916-319-0948  
 Rina DeRose, Title I Policy and Program Guidance Office, [RDeroser@cde.ca.gov](mailto:RDeroser@cde.ca.gov), 916-323-0472

2018-19 Title I, Part A LEA allocation (+)	\$30,987
Transferred-in amount (+)	\$0
Nonprofit private school equitable services proportional share amount (-)	\$0
2018-19 Title I, Part A LEA available allocation	\$30,987

**Required Reservations**

Parent and family engagement (If the allocation is greater than \$500,000, then parent and family engagement equals 1% of the allocation minus the nonprofit private school equitable services proportional share amount.)	\$0
School parent and family engagement	\$0
LEA parent and family engagement	\$0
Direct or indirect services to homeless children, regardless of their school of attendance	\$1

**Authorized Reservations**

Public school Choice transportation	
Other authorized activities	
Indirect cost reservation	
Administrative reservation	

**Reservation Summary**

Total LEA required and authorized reservations	\$1
School parent and family engagement reservation	\$0
Amount available for Title I, Part A school allocations	\$30,986

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**2018-19 Title II, Part A LEA Allocations**

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II, Part A Supporting Effective Instruction.

**CDE Program Contact:**

Maxine Wheeler, Standards Implementation Support Office, [mwheeler@cde.ca.gov](mailto:mwheeler@cde.ca.gov), 916-323-4746

Geeta Rezvani, Title II / Standards Implementation Support, [grezvani@cde.ca.gov](mailto:grezvani@cde.ca.gov), 916-323-5595

2018-19 Title II, Part A entitlement	\$6,772
Transferred-in amount	\$0
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$6,772
Repayment of funds	
2018-19 Allocation	\$6,772
Administrative and indirect costs	
Equitable services for nonprofit private schools	
2018-19 Title II, Part A adjusted allocation	\$6,772

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**2018-19 Title IV, Part A LEA Allocations**

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title IV, Part A and to report reservations.

**CDE Program Contact:**

Tom Herman, Coordinated School Health & Safety (Title IV), [THerman@cde.ca.gov](mailto:THerman@cde.ca.gov), 916-319-0914

2018-19 Title IV, Part A entitlement	\$10,000
Transferred-in amount	\$0
Total funds transferred out of Title IV, Part A	\$0
2018-19 Title IV, Part A allocation	\$10,000
Indirect cost reservation	
Administrative reservation	
Equitable services for nonprofit private schools	
2018-19 Title IV, Part A adjusted allocation	\$10,000

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**2018-19 Consolidation of Administrative Funds**

A request by the LEA to consolidate administrative funds for specific programs.

**CDE Program Contact:**

Julie Brucklacher, Financial Accountability and Info Srv Office, [jbruckla@cde.ca.gov](mailto:jbruckla@cde.ca.gov), 916-327-0858

Title I, Part A Basic SACS Code 3010	No
Title I, Part C Migrant Education SACS Code 3060	No
Title I, Part D Delinquent SACS Code 3025	No
Title II, Part A Supporting Effective Instruction SACS Code 4035	No
Title III Immigrant Students SACS Code 4201	No
Title III English Learner Students - 2% maximum SACS Code 4203	No
Title IV, Part A Student Support - 2% maximum SACS Code 4127	No
Title IV, Part B 21st Century Community Learning Centers SACS Code 4124	No

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2018-19 Title I, Part A Notification of Authorization of Schoolwide Program

This report provides notification to the California Department of Education of a school's eligibility and local board approval to operate under and report as Schoolwide Program

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
Rina DeRose, Title I Policy and Program Guidance Office, [RDeRose@cde.ca.gov](mailto:RDeRose@cde.ca.gov), 916-323-0472

School Name	School Code	Authorized	Local Board Approved Date (ex. 07/30/2018)	Low Income %	SIG Approved Date (ex. 07/30/2018)	SWP Waiver Approved Date (ex. 07/30/2018)
Innovations Academy	0118083	N				

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