

Innovations Academy Board Meeting: September 14, 2015 @ 6:00 PM

Meeting location(s)

Innovations Academy 10380 Spring Canyon Road San Diego, CA 92131	5519 McMillan Street Oakland, CA 94618	Public call in number 605-562-3140* Access code 151642
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*Members of the public need not state their names when entering the conference call. Call-in number is provided as a convenience to the public.

Board Attendance

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Others in Attendance

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Agenda

Topic	Minutes
➤ Call to order / roll call	
➤ Approval of current agenda	Vote:
➤ Approval of prior month meeting minutes	Vote:
➤ Public comments (3 mins per person)	
➤ Reports	
○ Teacher briefing (Tony)	Discussion:
○ Financial update (Delano) ✓	<u>Item</u> Discussion:
○ Director update (Christine) ✓ Full time capacity/enrollment ✓ Part time capacity/enrollment ✓ Combined ADA (% and #) ✓ LCAP implementation	<u>Item</u> Discussion: <u>Item</u> Discussion:
➤ Action items	
○ Submit Signed Certification of Unaudited Financial Statements	<u>Item</u> Discussion: Vote:
➤ Discussion items	
○ IA Real Estate Transaction Update (Closed Session) (Christine) ○ Review Board goals (Danielle) ○ IA Board recruitment (All)	<u>Item</u> Discussion: <u>Item</u> Discussion:

Topic	Minutes
○ Assign new action/discussion items	
➤ Next board meeting	
○ Confirm date of next meeting	
○ Identify agenda items for next meeting	

The foregoing minutes were approved by the Board of Directors of Innovations Academy on _____.

Secretary

Please contact Innovations Academy Board @ Board@InnovationsAcademy.org if you require special assistance or a listening device to attend the Board Meeting. Requests must be made 48 hours in advance.

1. TELECONFERENCE MEETINGS. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:

- At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the boundaries of the State of California;
- All votes taken during a teleconference meeting shall be by roll call;
- If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;
- All locations where a member of the Board of Directors constituting the quorum participates in a meeting via teleconference must be fully accessible to members of the public and shall be listed on the agenda;
- Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board of Directors directly at each teleconference location;
and
- The agenda shall indicate that members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
- The Brown Act prohibits requiring members of the public, to provide their names as a condition of attendance at the meeting; however, those wishing to speak may be required to identify themselves.

Innovations Academy Board Meeting: August 25, 2015 @ 6:00 PM

Meeting location(s)

Innovations Academy 10380 Spring Canyon Road San Diego, CA 92131	5519 McMillan Street Oakland, CA 94618	Public call in number 559-726-1300* Access code 151642
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Board Attendance

Nathan Cooper	Tony Spitzberg	Stephen Rosen	Danielle Strachman			
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Others in Attendance

Christine Kulgen	Delano Jones					
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Agenda

Topic	Minutes
➤ Call to order / roll call	Meeting called to order at 6:04 pm.
➤ Approval of current agenda	Vote: Stephen moves to approve agenda, Danielle seconds. All in favor.
➤ Approval of prior month meeting minutes	Vote: Stephen moves to approve prior month meeting minutes, Danielle seconds. All in favor.
➤ Public comments (3 mins per person)	None.
➤ Reports	
○ Teacher briefing (Tony)	Discussion: Tony explains that today was first day of professional development for new school year. Several new teachers are starting who have previous teaching experience.
○ Financial update (Delano) ✓ Review Unaudited Actuals	Discussion: Delano provides summary of financial unaudited actuals. IA currently has approximately \$222,000 cash in bank with total assets of roughly \$1.3 million. Net income of approximately \$240,000. Good financial position for current year. Vote: Danielle moves to approve unaudited actuals, Stephen seconds. All in favor.
○ Director update (Christine) ✓ Full time capacity/enrollment ✓ Part time capacity/enrollment ✓ Combined ADA (% and #) ✓ LCAP implementation	Discussion: Christine reports current enrollment is 366 students with 55 of those being part time students.
➤ Action items	

Topic	Minutes
<ul style="list-style-type: none"> ○ Review and vote on Unaudited Actuals ○ Review and vote on El Dorado SELPA Plan ○ Review and vote on amendments to Employee-Staff Handbook 	<p><u>El Dorado SELPA</u> Discussion: Christine provides overview of services offered by El Dorado SELPA. Vote: Stephen moves to approve adoption of El Dorado SELPA Plan, Danielle seconds. All in favor.</p> <p><u>Employee Handbook</u> Discussion: Christine provides summary of amendments to Employee-Staff Handbook. Vote: Danielle moves to approve amendments to Employee-Staff Handbook as presented, Nathan seconds. All in favor.</p>
<p>➤ Discussion items</p>	
<ul style="list-style-type: none"> ○ IA Real Estate Transaction Update (Closed Session) (Christine) ○ Review District Site Report, including response from Ms. Kuglen (Christine) ○ Annual Director Evaluation (set upcoming school year milestones) (All) ○ Review current Independent Contractor Agreement and D&O Insurance Policy (Christine & Stephen) ○ Review Board goals (Danielle) ○ IA Board recruitment (All) 	<p><u>District Site Report</u> Discussion: Christine provides summary of District site report. Christine has provided response to District regarding proposed clarifications to report.</p> <p><u>Independent Contractor Agreement and D&O Insurance Policy</u> Discussion: Stephen reports that he reviewed these items and has no issues to report.</p> <p><u>Annual Director Evaluation & Board Goals</u> These will be discussed during Board retreat in October, which is tentatively scheduled for October 3rd from 9 am to 12 pm.</p>
<ul style="list-style-type: none"> ○ Assign new action/discussion items 	
<p>➤ Next board meeting</p>	
<ul style="list-style-type: none"> ○ Confirm date of next meeting 	September 15 th at 6:00 pm.
<ul style="list-style-type: none"> ○ Identify agenda items for next meeting 	IA Real Estate Transaction Update (Closed Session) (Christine)
	Meeting adjourned at 7:10 pm.

The foregoing minutes were approved by the Board of Directors of Innovations Academy on _____.

Secretary

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