

Innovations Academy Board Meeting: January 20, 2015 @ 6:00 PM

Meeting location(s)

Innovations Academy 10380 Spring Canyon Road San Diego, 92131	5519 McMillan Street Oakland, CA, 94618	Public call in number 559-726-1300* Access code 151642
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*Members of the public need not state their names when entering the conference call. Call-in number is provided as a convenience to the public.

Board Attendance

Nathan Cooper	Stephen Rosen	Danielle Strachman	Tony Spitzberg	Eric Ludwig		
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Others in Attendance

Christine Kuglen	Delano Jones					
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Agenda

Topic	Minutes
➤ Call to order / roll call	Call to order at 6:08 p.m.
➤ Approval of current agenda	Vote: Motion to approve current agenda presented by Stephen, Eric seconds. Motion passes unanimously, with no changes to agenda.
➤ Approval of November and December 2014 meeting minutes	Vote: Motion to approve November and December 2014 meeting minutes presented by Stephen, Tony seconds. Motion passes unanimously, with no changes to either set of minutes.
➤ Public comments (3 mins per person)	None – No members of the public present.
➤ Reports	
○ Teacher briefing (Tony)	Discussion: Tony introduces IA teacher Jennifer Kirby Tatro, who highlights an ongoing project related to library reorganization and student fiction and non-fiction writing. Ms. Tatro also comments on an ongoing project concerning electricity.
○ Financial update (Delano)	Discussion: Delano provides a summary of IA financials as of December 2014. Delano indicates revenues are within expected variance levels and will be corrected due to use of prior year ADA values. Delano also states IA is “trending really, really well in our expenditures,” and the same holds true for net income. Cash on hand is likely as high as it’s ever been. Delano advises on the governor’s current budget, which includes very high revenue trending for the State and suggests schools will receive appropriate funding.
○ Director update (Christine)	Discussion: Christine discusses attendance, enrollment,

Topic	Minutes
<ul style="list-style-type: none"> ✓ Full time capacity/enrollment ✓ Part time capacity/enrollment ✓ Combined ADA (% and #) ✓ LCAP implementation ✓ Review LCAP Goal ✓ Review Director Eval. (Quarterly) ✓ IA Site/Facilities Search/Plan 	<p>and capacity. Christine reports attendance rates and capacity, both full and part time enrollment, are “very good.”</p> <p>Discussion: Christine discusses January 2015 LCAP Goals, which included technology- related elements such as integrating digital resources, the opening of a new learning lab, and the installation of improved wireless access points for enhanced Internet connectivity.</p> <p>Discussion: Review of Director Eval (Quarterly) tabled to next full meeting in March, 2015.</p> <p>Discussion: Christine reports on IA Site/Facilities Search/Plan. She discusses the results of a demographic survey map study, showing the addresses of all student families, in relation to IA campus. Christine also summarizes materials provided by real estate firm Hughes Marino, concerning possible available real estate opportunities for a prospective IA relocation. Christine states she is still waiting on final results of Prop Z Committee review of application for funds.</p> <p>Discussion: Stephen discusses strategy for identifying IA’s long term goals and needs of whether to relocate and how.</p>
➤ Action items	
<ul style="list-style-type: none"> ○ Vote on Approval of Proposed Changes to Internal Control Policy (Christine) 	<p><u>Item</u></p> <p>Discussion: Christine advises on necessary IA Internal Control Policy changes, which include processing expenditures and petty cash requests by/from teachers; credit card usages; and employee advances. Approval of policy changes tabled to March 2015 meeting.</p>
➤ Discussion items	
<ul style="list-style-type: none"> ○ Review Board Policy/Admissions policy (Christine) ○ Review Board goals (Danielle) 	<p>Discussion: Review of Board Policy/Admissions policy tabled to March 2015 meeting.</p> <p>Discussion: Review of Board Goals tabled to March 2015</p>
<ul style="list-style-type: none"> ○ Assign new action/discussion items 	<p>Discussion: Board Members to provided addresses of their locations for purposes of call-in agenda for February 24, 2015 meeting.</p>
➤ Next board meeting	
<ul style="list-style-type: none"> ○ Confirm date of next meeting 	<p>February 24, 2015 at 12:30 p.m. (telephonic).</p>
<ul style="list-style-type: none"> ○ Identify agenda items for next meeting 	<p>Meeting adjourned at 7:28 p.m.</p>

Topic	Minutes

The foregoing minutes were approved by the Board of Directors of Innovations Academy on _____.

Secretary

Please contact Innovations Academy Board @ Board@InnovationsAcademy.org if you require special assistance or a listening device to attend the Board Meeting. Requests must be made 48 hours in advance.

1. TELECONFERENCE MEETINGS. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:

- At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the boundaries of the State of California;
- All votes taken during a teleconference meeting shall be by roll call;
- If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;
- All locations where a member of the Board of Directors constituting the quorum participates in a meeting via teleconference must be fully accessible to members of the public and shall be listed on the agenda;
- Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board of Directors directly at each teleconference location; and
- The agenda shall indicate that members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
- The Brown Act prohibits requiring members of the public, to provide their names as a condition of attendance at the meeting; however, those wishing to speak may be required to identify themselves.