



Innovations Academy

Powerfully creating our lives through self-expression, compassionate connection and purposeful learning

10380 Spring Canyon Rd. San Diego, CA 92131 (858)271-1414

(Updated November 2013)

Student Admission Policies and Procedure ELEMENT EIGHT: Admissions and Preferences

Student Admission Policies and Procedures 47605 (B) (8)

The Innovations Academy admissions process is designed to reach out to all families and enable the school to have a diverse student body. All students will be admitted, space permitting, and not determined according to the place of residence of the pupil or of his or her parent or guardian. The School will be non-sectarian in its programs, admission policies, employment practices, and all other operations, and will not charge tuition or discriminate against any student based on ethnicity, national origin, gender, disability or any other reason disallowed by law.

Prior to enrollment, families will be informed of our admissions process for the lottery, parents are encouraged to attend an information session which will be held a minimum of three different days and times to accommodate schedules during enrollment months

Guidelines:

1. Innovations Academy may give admission preference to children of employees and founding members that will not exceed 10% of the student body.
2. Preference may be given to siblings of admitted students and to the target student population.
3. Innovations Academy will be open to all students including those with special education needs. The School will support the administration of special education services at the school site by the San Diego Unified School District or other selected SELPA.
4. Innovations Academy will not discriminate against any student.
5. Should Innovations Academy receive a number of applications from potential students exceeding the number of spaces available within the school, the school will conduct a random public lottery complying with all applicable Federal and State laws, designed to establish a diverse student population, using the following rules and procedures, which will be communicated to all interested parties at least 30 days prior to holding the lottery:

1. The school will enlist the services of an outside agency or auditor to monitor and verify the fair execution of all activities related to holding the lottery.
2. The lottery will take place within 30 days of closing the open enrollment period, which will be at least 90 days long.
7. The lottery will take place on the school's campus in a facility large enough to allow all interested parties to observe the drawing, or at another public venue near the school large enough to accommodate all interested parties.
8. The lottery will take place on a weekday evening or other time when most interested parties who wish to attend may do so.
9. All interested parties will know, prior to the holding of the lottery, how many openings are available in the school and in the different grades served by the school.
10. The lottery shall draw names from pools of ballots differentiated by grade level.
11. Beginning with the lowest grade, the ballots shall be drawn by a representative of the outside agency or organization confirming the results of the lottery.
12. The drawing shall continue until all names for that grade level are drawn.
13. Those individuals whose names are drawn after all spaces have been filled will be placed on the waiting list in the order drawn, except if the preferences described above require otherwise.
14. Potential students on the waiting list shall provide contact information to be used in the event space becomes available. Families promoted off of the waiting list shall be informed in writing and shall have seven (7) days from the date of postage to respond. Those families not responding within the 7-day period will forfeit their right to enroll their student in the school for that school year.
15. The outside organization or agency verifying the fair execution of the lottery shall confirm in writing the lottery was conducted fairly, and the school shall keep on record copies of that confirmation.