

Innovations Academy Board Meeting: January 21, 2014 @ 6:30 PM

Meeting location(s)

Innovations Academy 10380 Spring Canyon Road San Diego, 92131	5519 McMillan Street Oakland, CA, 94618	Public call in number 559-726-1300* Access code 151642
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*Members of the public need not state their names when entering the conference call

Board Attendance

Patric Rawlins	Danielle Strachman	Nathan Cooper	Stephen Rosen	Tony Spitzberg	Cheryl Peach	
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Others in Attendance

Christine Kuglen	Delano Jones	Steve Smith	Donna Napier	Alexis Stoner (3 rd Grade teacher)		
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Agenda

Topic	Minutes
➤ Call to order / roll call	Call to order at 6:34 pm.
➤ Approval of current agenda	Discussion: Patric requests changing topic heading on agenda from “Action Items” to “Discussion Items.” Vote: Danielle moves to approve agenda as amended, Steve seconds. Unanimous approval.
➤ Approval of prior month meeting minutes	Vote: Patric moves to approve prior meeting minutes, Danielle seconds. Unanimous approval.
➤ Public comments (3 mins per person)	No public comment.
➤ Reports	
○ Teacher briefing (Tony/Alexis)	Discussion: Alexis shares video of 3 rd grade class Exhibition Night.
○ Financial update (Delano)	Discussion: Delano provides financial update as of December 2013, including an overview of revenue and expenses to date, which are both on target; current net income of \$40,443. Delano reports that there are no current surprises or concerns, and IA is on track in terms of revenue and expenses for this part of the year. Currently have cash on hand of \$840,000, and are in better position than previous years. There are currently no cash flow red flags or delayed income. Currently IA has 4.81 months of operating cash on hand. No progress toward self-insured fund and going to hold off on this until next year. Patric requests explanation of “Financial Health Report.” Delano explains that it provides very high level summary of the overall financial health of IA, such as number of months IA could continue if it received no more funding.
○ Director update (Christine)	Discussion: Christine explains that enrollment is

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<ul style="list-style-type: none"> ✓ Full time capacity/enrollment ✓ Part time capacity/enrollment ✓ Combined ADA (% and #) 	<p>currently at 330 students, with a capacity of 360 students. Lowest enrollment is in 2 day program (HLC), which is difficult to recruit to from wait list. Currently have 15 full-time classes and 3 HLC classes. Most students drop out because their family moves out of the area. Overall student enrollment has remained static for most of the year, with new students replacing students that left. Christine also reports that IA has completed its P1 report – full time program has P1 rate 96.62 and independent study has rate of 99.73. New enrollment period is currently open and closes February 21. Lottery occurs on February 28.</p> <p>Danielle suggests investigating placing ads on Facebook to increase school enrollment. Danielle to investigate and present to Board at next meeting.</p>
<p>➤ Discussion items</p>	
<ul style="list-style-type: none"> ○ Revised Director self-evaluation (Danielle/Christine) ○ Board fundraising goals (Danielle/Steve) ○ List of policies and resolutions (Christine) ○ Review extension of term of private loan (Christine) ○ Discuss LCFF and LCAP Issues (Christine/Delano) 	<p><u>Revised Director Self-evaluation</u> Discussion: Danielle explains director evaluation form that she and Christine drafted. Danielle requested clarification regarding removing Board related items from director evaluation. Patric agreed that that Board related items can be removed. Patric asked that Christine provide the Board with feedback as she goes through the evaluation process. Christine indicates she will do this during the director update each month.</p> <p><u>Board Fundraising Goals</u> No update. Item tabled until February Board meeting.</p> <p><u>List of policies and resolutions</u> Discussion: Christine explained that she has an updated list of resolutions passed and now just needs to assemble the supporting documents. Christine also indicated that she has a policy binder that she will bring to the next board meeting.</p> <p><u>Review extension of term of private loan</u> Discussion: Christine presents loan document that extended term of loan to June 2014. Delano and Christine will discuss whether to pay it all off now, or pay half now all of it later.</p> <p><u>LCFF and LCAP</u> Discussion: Delano and Christine provide overview of</p>

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	LCFF and LCAP funding models. State is still working out timeframe for implementation for charter schools. Implementation may be as late as July 2015. LCAP requires engaging parents in different ways than currently required. Accountability plan involves what schools have to do to prove that they are following new requirements. School has to specify where money is going and how it is being spent. This is a new way to fund schools that will increase funding and hopefully increase accountability.
<ul style="list-style-type: none"> ○ Assign new action items 	None.
<ul style="list-style-type: none"> ➤ Closed session: Conference regarding anticipated litigation (Cal. Gov. Code §54956.9(d), Calif. Dept. of Fair Employment and Housing Case No. 846-2014-03268)(Christine) 	Board enters closed session at 7:56 p.m. Board returns to open session at 8:06 p.m. Patric reports that no action was taken during the closed session.
<ul style="list-style-type: none"> ➤ Next board meeting 	
<ul style="list-style-type: none"> ○ Confirm date of next meeting 	February 18 at 6:30 p.m.
<ul style="list-style-type: none"> ○ Identify agenda items for next meeting 	<ul style="list-style-type: none"> ○ Investigate placing ads for IA on Facebook to increase student enrollment (Danielle) ○ Fundraising goals (Steve/Danielle) ○ Policy binder (Christine) ○ Teacher briefing.
	Meeting adjourned at 8:10 p.m.

The foregoing minutes were approved by the Board of Directors of Innovations Academy on _____.

Secretary

Please contact Innovations Academy Board @ Board@InnovationsAcademy.org if you require special assistance or a listening device to attend the Board Meeting. Requests must be made 48 hours in advance.

1. TELECONFERENCE MEETINGS. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:

- At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the boundaries of the State of California;
- All votes taken during a teleconference meeting shall be by roll call;
- If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;
- All locations where a member of the Board of Directors constituting the quorum participates in a meeting via teleconference must be fully accessible to members of the public and shall be listed on the agenda;
- Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board of Directors directly at each teleconference location; and
- The agenda shall indicate that members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
- The Brown Act prohibits requiring members of the public, to provide their names as a condition of attendance at the meeting; however, those wishing to speak may be required to identify themselves.