

Innovations Academy
Master Agreement
Short Term Independent Study Contract

Student _____	Grade _____	Teacher _____
Contract Dates: from _____ thru _____		Total days _____
*Contract period may represent no more than 20 school days		

Conditions of the Independent Study agreement:

Short Term Contract for Independent Study is for the pupil enrolled in a comprehensive elementary or secondary school who enrolls in independent study to accommodate travel plans or other situations requiring the pupil to be away from school.

Independent study is available to pupils in grades K-12 except that no pupil with exceptional needs may participate unless the Individualized Educational Program (IEP) specifically provides for participation.

Assignments turned in late shall be considered "missed assignments". No attendance credit may be given for missed assignments.

Method utilized to evaluate the pupil's work shall be the responsibility of the teacher or principal's designee. The objective will be to assess work for completion of assignments and pupil's achievement. Oral and written tests may be administered when necessary to assess the pupil's achievement of the goals and objectives of the contract. The teacher evaluates the completed work, assigns attendance credit, and academic credit.

Pupil and Parent/Guardian understand that Independent study is an **OPTIONAL EDUCATIONAL ALTERNATIVE** to classroom instruction consistent with the district's course of study and agree to participate voluntarily in the program and agree to accept all teacher assignments as given on assignment contract(s). **NO PUPIL MAY BE REQUIRED TO PARTICIPATE.** In the case of a pupil referred or assigned to any school, class, or program, independent study instruction may be provided only if pupil is offered the alternative of classroom instruction.

Assignments completed and submitted by due date will earn full academic and attendance credit. To receive full credit, all work in all subjects must be completed. The manner, time, frequency and place for submitting work is specified on assignment contract.

All parties agree that failure to complete this contract may result in the lowering of a grade and will require evaluation of whether or not pupil may participate in a future Independent Study Contract.

Upon completion of signatures below and the attached Assignment Contract for Master Agreement, the absence code "G" must be immediately posted to the student's attendance record for each day of the contract. The "G" code must be changed to the code "C" immediately upon receipt of the teacher's evaluation and assignment of attendance credit. **NO ADA IS EARNED UNTIL THE "G" CODE IS CHANGED TO "C".** Master Agreement, Assignment Contract, and work sample must be retained at the school site for three years for audit purposes.

Due date: Assignment is due to the OFFICE on the first day the student returns to school.

ALL OF THE FOLLOWING SIGNATURES ARE REQUIRED BEFORE STUDENT LEAVES:

Parent/guardian _____ Date _____

Student _____ Date _____

Supv. Teacher/Certificated designee _____ Date _____

The language and signatures contained in this contract are required to meet the California Education Code section 51747 and Title 5 section 11702.

Innovations Academy
Short Term Independent Study Assignment Contract

Due date: Assignment is due to the office in person on the first day the student returns to school.

Methods of Evaluation:

Attendance credit for each subject below will be determined by the supervising teacher according to the percentage of assigned work completed and objectives met by the due date.

Academic credit (grade, points, comments, etc.) for each subject below will be determined by the supervising teacher according to the quality of assigned work submitted. This section is to be completed before the student leaves on contract by the supervising teacher. Assigned work may not be less than the amount of work for the minimum day.

Subject	Assignment/Objective/Resources Description of what pupil is expected to read, write, complete, etc.	Academic Credit/Evaluation*

***Academic Credit / Evaluation is filled out AFTER the student returns and the homework has been evaluated.**

Classroom Teacher Signature: _____ **Date:** _____
 (to be signed prior to student's departure)

Assignments in the subjects described above were: <i>(check one)</i> <input type="checkbox"/> completed and submitted by due date earning full attendance credit <input type="checkbox"/> not submitted by the due date earning no attendance credit <input type="checkbox"/> partially completed by due date earning _____ days of attendance credit.	
Supervising Teacher Signature: _____ Date: _____ <input type="checkbox"/> I have attached original homework samples with this assignment contract.	
Attendance: Date "G"'s entered: _____ Date "C"'s entered: _____ Comments:	